



Kenya Power

TENDER NO. KP1/9A.2/OT/018/SS/19-20 FOR PROVISION OF SECURITY GUARDING SERVICES

OCTOBER 2019

**ALL TENDERERS ARE ADVISED TO READ CAREFULLY THIS TENDER DOCUMENT
IN ITS ENTIRETY BEFORE MAKING ANY BID**

TENDER DOCUMENT FOR SERVICES

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SECTION I - INVITATION TO TENDER**DATE: OCTOBER, 2019****TENDER NUMBER KP1/9A.2/OT/018/SS/19-20 FOR PROVISION OF SECURITY GUARDING SERVICES**

- 1.1 The Kenya Power & Lighting Company Limited hereinafter referred to as KPLC invites bids from eligible Tenderers for provision of Security Services. Tenderers may obtain further information from the General Manager, Supply Chain, KPLC at Stima Plaza, 3rd Floor, Kolobot Road, P.O. Box 30099 – 00100 Nairobi, Kenya.
- 1.2 **Submission of Tender documents**
Completed Tenders are to be submitted in electronic format on the KPLC's E-procurement portal (**central office**) on the due date and time published on the portal. Tenderers are required to visit the portal from time to time for revised closing dates and addendums. The Tender is to be submitted **ONLINE** on or before the submission date and time indicated on the **KPLC tendering portal**. *Closing date of this tender will be on 22nd October, 2019 at 10:00am.*
- 1.3 Tenders will be opened thereafter.
- 1.4 **Prices**
Prices quoted on the price schedule provided should clearly show value exclusive all taxes and value inclusive of all taxes and delivery costs to the required site (where applicable) and must be in Kenya Shillings and shall remain valid for one hundred and eighty (180) days from the closing date of the tender. *Please note that prices indicated on the KPLC tendering portal should be exclusive of VAT*
- 1.5 **Pre-bid Meeting**
There will be a **mandatory** pre-bid meeting to be held at Kenya Power's premises, Stima Plaza, Auditorium, Kolobot Road, Nairobi, Kenya **at 10:00 am on Tuesday, 8th October, 2019**



SECTION II - TENDER SUBMISSION CHECKLIST

Tender Submission Format

This order and arrangement shall be considered as the Tender Submission Format. Tenderers shall tick against each item indicating that they have provided it.

No.	Item	Tick Where Provided
1	Tender Security – Bank Guarantee or Letters of Credit (issued by Banks Licensed by the Central Bank of Kenya), Guarantee by a deposit taking Microfinance Institution, Sacco Society, the Youth Enterprise Development Fund or the Women Enterprise Fund.	
2	Declaration Form	
3	Duly completed Tender Form	
4	Copy of Company or Firm's Registration Certificate	
5*	Copy of PIN Certificate	
6*	Copy of Valid Tax Compliance Certificate	
7	Confidential Business Questionnaire (CBQ)	
8*	Certificate of Confirmation of Directors and Shareholding (C.R. 12) or (equivalent for foreign tenderers)	
9	Copy of ISO certificate if not having ISO certificate, proof of being in the process of ISO certification by providing appropriate documentation	
10	Proof of Insurance Cover of the bidding companies, them being, Work Injury Benefits, Fidelity Guarantee and Contractual Liability	
11	Four (4) Letters of acknowledgements from customers (Your organization has served within the past 3 years) whose monthly billing is at least KSHS 5,000,000/- for class A and KSHS 500,000/- for class B with full contact as well as physical addresses.	
12	Statement on Deviations	
13	Price Schedule(s)	
14	Audited Financial Statements. The audited financial statements required must be those that are reported within eighteen (18) calendar months of the date of the tender document. <i>(For companies or firms that are registered or incorporated within the last one calendar year of the Date of the Tender Document, they should submit certified copies of bank statements covering a period of at least six months prior to the</i>	

	<i>date of the tender document. The copies should be certified by the Bank issuing the statements. The certification should be original).</i>	
15	Any other document or item required by the Tender Document that is financial. (The Tenderer shall specify such other documents or items it has submitted)	

*NOTES TO TENDERERS

1. Valid Tax Compliance Certificate shall be one issued by the relevant tax authorities and valid for at least up to the tender closing date. All Kenyan registered Tenderers must provide a valid Tax Compliance Certificate.
2. All Kenyan registered Tenderers must provide the Personal Identification Number Certificate (PIN Certificate).
3. Foreign Tenderers must provide equivalent documents from their country of origin as regards Tax Compliance and PIN certificates OR statements certifying that the equivalent documentation is not issued in the Tenderer's country of origin. The Statement(s) that equivalent documentation is not issued by the Tenderer's country should be original and issued by the Tax authorities in the Tenderer's country of origin.

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SECTION III - INSTRUCTIONS TO TENDERERS (ITT)

3.1 Definitions

In this tender, unless the context or express provision otherwise requires: -

- a) *Any reference to any Act shall include any statutory extension, amendment, modification, re-amendment or replacement of such Act and any rule, regulation or order made there-under.*
- b) *"Date of Tender Document" shall be the start date specified on the KPLC tendering portal.*
- c) *"Day" means calendar day and "month" means calendar month.*
- d) *"KEBS" wherever appearing means the Kenya Bureau of Standards or its successor(s) and assign(s) where the context so admits.*
- e) *"KENAS" wherever appearing means the Kenya National Accreditation Service or its successor(s) and assign(s) where the context so admits*
- f) *"PPRA" wherever appearing means The Public Procurement Regulatory Authority or its successor(s) and assign(s) where the context so admits.*
- g) *Reference to "the tender" or the "Tender Document" includes its appendices and documents mentioned hereunder and any reference to this tender or to any other document includes a reference to the other document as varied supplemented and/or replaced in any manner from time to time.*
- h) *"The Procuring Entity" means The Kenya Power and Lighting Company Limited or its successor(s) and assign(s) where the context so admits (hereinafter abbreviated as KPLC).*
- i) *"The Tenderer" means the person(s) submitting its Tender for the supply, installation and commissioning (where applicable) of the goods in response to the Invitation to Tender.*
- j) *Where there are two or more persons included in the expression the "Tenderer", any act or default or omission by the Tenderer shall be deemed to be an act, default or omission by any one or more of such persons.*
- k) *Words importing the masculine gender only, include the feminine gender or (as the case may be) the neutral gender.*
- l) *Words importing the singular number only include the plural number and vice-versa and where there are two or more persons included in the expression the "Tenderer" the covenants, agreements and obligations expressed to be made or performed by the Tenderer shall be deemed to be made or performed by such persons jointly and severally.*
- m) *KPLC's "authorised person" shall mean its MD & CEO who is designated by the PPAD Act 2015 to exercise such power, authority or*

discretion as is required under the tender and any contract arising therefrom, or such other KPLC staff delegated with such authority.

- n) Citizen contractors-means a person/firm wholly owned and controlled by person(s) who are citizens of Kenya.*
- o) Local contractors- a firm shall be qualified as a local contractor if it is registered in Kenya.*
- p) Warranty not under 3.16.1 is not applicable on this tender*
- q) Packaging and labelling - not applicable on this tender*
- r) Delivery and documents for materials/Equipments - not applicable*

3.2 Eligible Tenderers

3.2.1 A tenderer is eligible to bid for this contract only if the tenderer satisfies the following criteria—

- (a) the tenderer has the legal capacity to enter into a contract for procurement or asset disposal;
- (b) the tenderer is not insolvent, in receivership, bankrupt or in the process of being wound up;
- (c) the tenderer, if a member of a regulated profession, has satisfied all the professional requirements;
- (d) the tenderer and his or her sub-contractor, if any, is not debarred;
- (e) the tenderer has fulfilled tax obligations;
- (f) the tenderer has not been convicted of corrupt or fraudulent practices; and
- (g) is not guilty of any serious violation of fair employment laws and practices.

In addition, this Invitation to Tender is open to all Tenderers eligible as described in the **Appendix to Instructions to Tenderers.**

Successful Tenderers shall provide services in accordance with this tender and the ensuing contract.

3.2.2 In addition the tenderer shall be considered ineligible to bid, where in case of a corporation, private company, partnership or other body, the tenderer, their spouse, child or sub-contractor has substantial or controlling interest and is found to be in contravention of the provisions of section 3.2.1 above.

3.2.3 Despite the provisions of section 3.2.1 and 3.2.2, a tenderer having a substantial or controlling interest shall be eligible to bid where—

- (a) such tenderer has declared any conflict of interest; and
- (b) performance and price competition for that good, work or service is not available or can only be sourced from that tenderer.

- 3.2.4 For the purposes of this paragraph, any relative i.e. spouse(s) and child(ren) of any person mentioned in sub-paragraph 3.2.3 is also ineligible to participate in the tender.
- 3.2.5 Tenderers shall provide the qualification information statement that the Tenderer (including subcontractors) is not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by KPLC to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this Invitation to Tender.
- 3.2.6 Tenderers shall not be under declarations as prescribed at Section XIII.
- 3.2.7 Tenderers, who are not under these declarations, shall complete the Declaration Form strictly in the form and content as prescribed at Section XIII.
- 3.2.8 Those that are under the Declaration as prescribed at Section XIII whether currently or in the past shall not complete the Form. They will submit a suitable Form giving details, the nature and present status of their circumstances.

3.3 Joint Venture

- 3.3.1 Tenders submitted by a joint venture of two or more firms, as partners shall comply with the following requirements: -
- a) the Tender Form and in case of a successful tender, the Contract Agreement Form, shall be signed so as to be legally binding on all partners of the joint venture.
 - b) one of the partners shall be nominated as being lead contractor, and this authorization shall be evidenced by submitting a Power of Attorney signed by legally authorized signatories of all the partners.
 - c) The Power of Attorney which shall accompany the tender, shall be granted by the authorized signatories of all the partners as follows: -
 - (i) for local bidders, before a Commissioner of Oaths or a Notary Public or Magistrate of the Kenyan Judiciary.
 - (ii) for a foreign bidder, before a Notary Public, or the equivalent of a Notary Public, and in this regard the bidder shall provide satisfactory proof of such equivalence.
 - d) the lead contractor shall be authorized to incur liability and receive instructions for and on behalf of any and all the partners of the joint venture and the entire execution of the contract including payment shall be done exclusively with the lead contractor.
- 3.3.2 All partners of the joint venture shall be liable jointly and severally for the execution of the contract in accordance with the contract terms, and a relevant statement to this effect shall be included in the authorization mentioned in paragraph 3.3.1 (b) above as well as in the Form of Tender and the Contract Agreement Form (in case of the accepted tender).

than three (3) months old from the Date of the Tender Document. Kenya Power reserves the right to subject the certificate to authentication.

3.32 Debarment of a Tenderer

A Tenderer who gives false information in the Tender about its qualification or who refuses to enter into a contract after notification of contract award shall be considered for debarment from participating in future public procurement.

3.33 Confirmation of Qualification for Award

3.33.1 KPLC may confirm to its satisfaction whether the Tenderer that is selected as having submitted the lowest evaluated responsive tender is qualified to perform the contract satisfactorily.

3.33.2 The confirmation will take into account the Tenderer's financial, technical, and performance capabilities. It will be based upon an examination of the documentary evidence of the Tenderer's qualifications submitted by the Tenderer, pursuant to paragraph 3.13 as well as confirmation of such other information as KPLC deems necessary and appropriate. This may include factory, office and other facilities inspection and audits.

3.33.3 An affirmative confirmation will be a prerequisite for award of the contract to the Tenderer. A negative confirmation will result in rejection of the Tenderer's Tender, in which event KPLC will proceed to the next lowest evaluated responsive tender to make a similar confirmation of that Tenderer's capabilities to perform satisfactorily.

3.34 Award of Contract

3.34.1 KPLC will award the contract to the multiple successful Tenderers whose Tenders have been determined to be substantially responsive, compliant with the evaluation criteria and has been determined to meet the award criteria, and further;

- i. where deemed necessary, that the Tenderer is confirmed to be qualified to perform the contract satisfactorily.
- ii. The tenderer has presence in the bid zones.

3.34.2 Award will be done as indicated in the Appendix to Instructions to Tenderers.

3.35 Termination of Procurement Proceedings

- 3.35.1 KPLC may at any time terminate procurement proceedings before contract award and shall not be liable to any person for the termination.
- 3.35.2 KPLC shall give prompt notice of the termination to the Tenderers, and, on request from any Tenderer, give its reasons for termination within fourteen (14) days of such request.

3.36 Notification of Award

- 3.36.1 Prior to the expiration of the period of tender validity, KPLC shall notify the successful Tenderer in writing that its Tender has been accepted.
- 3.36.2 The notification of award shall not constitute the formation of the contract until one is finally signed by both parties.
- 3.36.3 Simultaneously, and without prejudice to the contents of paragraph 3.27, on issuance of Notification of Award to the successful Tenderer, KPLC shall notify each unsuccessful Tenderer.
- 3.36.4 A notification of the tender outcome does not reduce the validity period for any tender security whether the Tenderer is successful or not, except where such tender security is officially released to the Bank and/or the Tenderer and such Bank discharged of all its obligations by KPLC prior to the expiry of its stated validity period.

3.37 Signing of Contract

- 3.37.1 At the same time as KPLC notifies the successful Tenderer that its Tender has been accepted, KPLC will send the Tenderer the Contract Agreement provided in the Tender Document together with any other necessary documents incorporating all agreements between the Parties.
- 3.37.2 Within fourteen (14) days of the date of notification of award, the successful Tenderer shall only sign the Contract Form and all the documents specified in that Form and return them to KPLC within that period of fourteen (14) days.
- 3.37.3 KPLC shall sign and date the Contract in the period between not earlier than fourteen (14) days from the date of notification of contract award. Further, KPLC shall not sign the contract until and unless the authentic performance security is received in accordance with paragraph 3.39.
- 3.37.4 Failure of the successful Tenderer to sign the Contract, the award shall be annulled and its tender security forfeited in which event KPLC shall notify the next lowest evaluated Tenderer that its Tender has been accepted.
- 3.37.5 Paragraph 3.36 together with the provisions of this paragraph 3.37 will apply with necessary modifications with respect to the Tenderer notified under sub-paragraph 3.37.4.



3.38 Performance Security

- 3.38.1 Within fourteen (14) days of the date of notification of award from KPLC, the successful Tenderer shall furnish KPLC with a Performance Security which shall be either one or a combination of the following:
- a) an original Bank Guarantee that is strictly in the form and content as prescribed in the Performance Security Form (Bank Guarantee) in the Tender Document.
 - b) For Local bidders, Standby Letters of Credit (LC). All costs, expenses and charges levied by all banks party to the LC shall be prepaid/borne by the Tenderer. The LC must contain all the mandatory conditions of payment to KPLC as prescribed in the Tender Security (Letters of Credit) provided in the Tender Document.
 - c) For Foreign bidders, Standby Letters of Credit (LC) confirmed by a bank in Kenya. All costs, expenses and charges levied by all banks party to the LC including confirmation charges shall be prepaid/borne by the Tenderer. The LC must contain all the mandatory conditions of payment to KPLC as prescribed in the Tender Security (Letters of Credit) provided in the Tender Document.
- 3.38.2 The Performance Security shall be issued by a commercial bank licensed by the Central Bank of Kenya. The bank must be located in Kenya.
- 3.38.3 The Performance Security shall be the sum of ten percent (10%) of the annual assigned work value. It shall be in the currency of the contract price.
- 3.38.4 KPLC shall seek authentication of the Performance Security from the issuing bank. It is the responsibility of the successful Tenderer to sensitize its issuing bank on the need to respond directly and expeditiously to queries from KPLC. The period for response shall not exceed three (3) days from the date of KPLC's query. Should there be no conclusive response by the Bank within this period, such successful Tenderer's Performance Security may be deemed as invalid.
- 3.38.5 Failure of the successful Tenderer to furnish an authentic Performance Security, the award shall be annulled and the Tender Security forfeited, in which event KPLC may notify the next lowest evaluated Tenderer that its Tender has been accepted.
- 3.38.6 Paragraph 3.38, 3.39 together with the provisions of this paragraph 3.40 will apply with necessary modifications, and as far as circumstances permit, with respect to the Tenderer notified under sub-paragraph 3.39.4.

3.39 Corrupt or Fraudulent Practices

- 3.39.1 KPLC requires that Tenderers observe the highest standard of ethics during the procurement process and execution of contracts. When used in the present Regulations, the following terms are defined as follows: -

Handwritten signature

- a) *“Corrupt practice” means the offering, giving, receiving or soliciting of any thing of value to influence the action of public official in the procurement process or in contract execution;*
- b) *“Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of KPLC, and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive KPLC of the benefits of free and open competition.*

3.39.2 KPLC will nullify its notification of award if it determines that the Tenderer recommended has engaged in corrupt or fraudulent practices in competing for the contract in question.

3.39.3 Further, a Tenderer who is found to have indulged in corrupt or fraudulent practices risks being debarred from participating in public procurement in Kenya.

APPENDIX TO INSTRUCTIONS TO TENDERERS

The following information regarding the particulars of the tender shall complement and or amend the provisions of the Instructions to Tenderers *hereinafter abbreviated as ITT*. Wherever there is a conflict between the provisions of the ITT and the Appendix, the provisions of the Appendix herein shall prevail over those of the ITT.

1.	3.2.1 Eligible Tenderers	<i>All Locally Registered Security Guarding Firms</i>
2.	3.9 (e) Documents Comprising the Tender – List of Previous Customers	<i>Class A Tenderers shall submit documentary evidence of Four (4) previous customers (whose monthly billing has been at least kshs 5,000,000/-) Class B Tenderers shall submit documentary evidence of Four(4) previous customers(whose monthly billing has been at least Kshs 500,000)</i>
3.	3.13.2 (b) Documentary evidence of financial capability	<i>The audited financial statements required must be those that are reported within eighteen (18) calendar months of the date of the tender document. (For companies or firms that are registered or incorporated within the last one calendar year of the Date of the Tender Document, they should submit certified copies of bank statements covering a period of at least six months prior to the date of the tender document. The copies should be certified by the Bank issuing the statements. The certification should be original).</i>
4.	3.13.2 (c) and (d) Documents of evidence of eligibility	<i>All the documents as requested in section VI part 6.1.</i>
5.	3.13.2 (d) Tenderer's membership of a recognized or accredited institution.	<i>Bidders shall provide membership certificates of either PSIA or KSIA or any other security professional body/organization whether local or International.</i>
6.	3.14.2 (a) Catalogues, Brochures,	<i>Not mandatory</i>
7.	3.17.1 Tender Security	<i>Bidders are required to submit Kshs. 1,000,000/- as Tender Security and in the format attached. The original Bid Security Document shall be registered on 3rd floor, Stima Plaza, Supply Chain reception desk and dropped at the Bid Security Box availed at the same floor before tender closure deadline.</i>

	Performance Bond	<i>14 days after award, the bidder is required to provide performance bond of 10% of the annual contract value.</i>
8.	3.36.2 Mode of Award of Contract	<ol style="list-style-type: none"> 1. <i>This is a multiple award tender, where only the responsive bidders determined to be successful in the preliminary, technical and financial evaluation stages will be awarded as guided by the set award criteria.</i> 2. <i>A bidder can apply for either Class A or B or both A and B, where a zone will be awarded in full to any of the successful bidder for proper management of the service as guided by the award criteria.</i> 3. <i>The award criteria shall consider the following</i> <ul style="list-style-type: none"> • <i>Lowest evaluated pricing per zone</i> • <i>Previous performance rating for current service providers or recommendations for new service providers</i> 4. <i>Bidders award shall be per zone(s) and subject to a maximum of 250 guards.</i>

SECTION IV - SCHEDULE OF REQUIREMENTS

Part A - Brief Schedule of Services Required

Tender No. **KP1/9A.2/OT/018/SS/19-20** For **Provision of Security Guarding Services.**

4.1 General

The KENYA POWER requires Security Guarding Services for its duty stations and locations. The Contract entails provision of the following:

- Security Guards on a monthly basis
- Security Guards on Temporary basis.
- Security Dogs and Dog Handlers on a monthly basis
- Security Dogs and Dog handlers on Temporary basis
- Security guards for staff escorts within station environment
- Provision of relevant security equipment.
- Provision of security standby vehicle

4.2 Particulars

4.2.1 Assignments

Kenya Power's assignments are spread across the country and are organized in the following administrative Regions/Sub-Regions. Assignments are categorized into two classes, A and B.

4.2.2 Contract Period

The contract period is two years from commencement date which shall be communicated on award.

Schedule of Assignments 2019-2021

REGIONS
Nairobi North
Nairobi South
Nairobi West
Mt. Kenya
Coast
Central Rift
North Rift
West Kenya
North Eastern
South Nyanza

The specific assignments for guards' deployment are as tabulated below: -

a) SECTION IV - SCHEDULE OF REQUIREMENTS

Summary of Requirements per region and class;

CLASS		A			B			UPCOMING		
NO.	REGION	Guards	Dog & Handler	Supervisor	Guards	Dog & Handler	Supervisor	Guards	Dog & Handler	Supervisor
1	NAIROBI NORTH	193	5	10	120	3	2	25	1	0
2	NAIROBI SOUTH	58	7	2	148	17	4	11	0	0
3	NAIROBI WEST	58	3	0	77	1	0	16	1	2
4	MT. KENYA	45	4	3	235	2	6	53	0	0
5	COAST	117	3	4	238	3	0	72	0	0
6	CENTRAL RIFT	74	2	2	256	4	0	37	0	0

7	NORTH RIFT	66	4	13	124	1	14	59	0	2
8	WEST KENYA	73	1	4	157	0	0	30	0	0
9	NORTH EASTERN	45	3	7	228	4	12	184	3	0
10	SOUTH NYANZA	56	3	14	48	0	8	95	3	16
TOTALS		785	35	59	1631	35	46	582	8	24

NAIROBI NORTH REGION EXISTING GUARDING & UPCOMING INSTALLATIONS						
EXISTING						
CLASS A						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Stima Plaza	Guards	48			
2	Stima Plaza	Supervisors	2			
3	Stima Plaza	Dog & Handler	1			
4	Stima Mall	Guards	6			
5	Electricity Hse NRB	Guards	58			
6	Electricity Hse NRB	Supervisors	2			
7	Ruaraka Complex	Guards	30			
8	Ruaraka Complex	Supervisors	2			
9	Ruaraka Complex	Dog & Handler	1			
10	National Control Centre	Guards	18			
11	National Control Centre	Supervisors	2			
12	National Control Centre	Dog/handler	1			
13	Training School	Dog/handler	1			
14	Training School	Guards	26			
15	Training School	Supervisors	2			
16	City Centre S/Stn	Guards	7			
17	City Centre S/Stn	Dog/ Handler	1			
TOTALS		GUARDS	193			
		SUPERVISORS	10			
		DOG/HANDLER	5			
UPCOMING ASSIGNMENTS.						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Stima Plaza phase IV	Guards	11			
2	Thika Rd 220kv S/Stn	Guards	7			
3	Thika Rd 220kv S/Stn	Dog/ Handler	1			

4	Highridge S/Stn	Guards	3			
5	Mwihoko su stn	Guards	4			
	TOTALS	GUARDS	25			
		SUPERVISORS	0			
		DOG/HANDLER	1			
CLASS B						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Sarit centre Pay Point	Guards	3			
2	Roysambu Depot	Guards	14			
3	Roysambu Depot	Supervisors	2			
4	Roysambu Depot	Dog/ Handler	1			
5	Roysambu Gate B	Guards	4			
6	Eastleigh Pay Point	Guards	6			
7	Limuru Rd Car Park	Guards	1			
8	Forest Rd Staff Quarters	Guards	3			
9	Limuru/ Forest Rd Vacant Plot	Guards	2			
10	Limuru/ Forest Rd Vacant Plot	Dog/ Handler	1			
11	Highridge Staff qtrs	Guards	6			
12	New Stima investment Office	Guards	8			
13	Westlands sub station	Guards	3			
14	Baba Ndogo sub stn	Guards	3			
15	Pangani staff qtrs	Guards	2			
16	Gigiri sub stn	Guards	4			
17	Ridgeways sub stn	Guards	4			
18	Stima Club	Guards	10			
19	Steel Billet sub stn	Guards	6			
20	Airforce Sub stn	Guards	4			
21	Airforce Sub stn	Dog/ Handler	1			
22	Kitusuru Sub stn	Guards	3			

23	Bahati Sub Stn	Guards	3			
24	Kimathi Sub Stn	Guards	3			
25	Hamsa Staff quarters	Guards	2			
26	Komarock Sub stn	Guards	3			
27	Ruai Sub Stn	Guards	3			
28	Dara Sub stn	Guards	3			
29	Temple Rd sub stn	Guards	2			
30	Cathedral sub stn	Guards	4			
31	Jevanjee sub stn	Guards	3			
32	Muthurwa sub stn	Guards	4			
33	Jogoo Road paypoint	Guards	4			
TOTALS		GUARDS	120			
		SUPERVISORS	2			
		DOG/HANDLER	3			
NAIROBI NORTH REGION REQUIREMENTS						
		ASSIGNMENT	NO.			
		TOTAL GUARDS	338			
		TOTAL SUPERVISORS	12			
		TOTAL DOG/ HANDLERS	9			
		GRAND TOTAL				

NAIROBI SOUTH REGION - INSTALLATIONS GUARDING ASSIGNMENTS+						
CLASS A						
NAIROBI SOUTH COUNTY - 1						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Isiolo Road Bulk stores	Guards	16			
2	Isiolo Road Bulk stores	Dog/handler	1			
3	Likoni Road 90 Mva	Guards	4			
4	Likoni Road 90 Mva	Dog&Handler	1			
5	Nairobi South Depot/Staff qtrs	Guards	30			
6	Nairobi South Depot/Staff qtrs	Dog&Handler	3			
7	Nairobi South Depot/Staff qtrs	Supervisor	2			
8	Athi-River (Portlands) Sub Station	Dog & handler	1			
9	Athi-River (Portlands) Sub Station	Guards	3			
10	Athi-River 220 Sub station	Guards	5			
11	Athi-River 220 Sub station	Dog&Handler	1			
	TOTALS	GUARDS	58			
		SUPERVISORS	2			
		DOG & HANDLER	7			
CLASS B						
EMBAKASI 220 COMPLEX						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Embakasi 220 Transmission stn	Guards	13			
2	Embakasi 220 Transmission stn	Dog&Handler	1			
3	Embakasi 220 Transmission stn	Supervisor	2			

4	Mombasa Road sub station	Guards	2			
5	Mombasa Road sub station	Dog&handler	1			
6	Mombasa Road pole yard	Guards	4			
7	Mombasa Road pole yard	Dog&handler	1			
8	Capacitor Bank	Guards	2			
9	Capacitor Bank	Dog&Handler	1			
10	Kiang'ombe Wayleaves Trace	Guards	4			
	TOTALS	GUARDS	25			
		SUPERVISORS	2			
		DOG & HANDLER	4			

NAIROBI SOUTH COUNTY - 2

NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Mbotela staff quarters	Guards	4			
2	City Stadium sub station	Guards	3			
3	Industrial Area road sub station	Guards	6			
4	New Airport sub station	Guards	3			
5	New Airport sub station	Dog&handler	1			
6	Dandora sub station	Guards	4			
7	Dandora sub station	Dog&Handler	1			
8	NSSF Substation	Guards	2			
9	NSSF Substation	Dog&Handler	1			
10	Villa franca substation	Guards	3			
11	Villa franca substation	Dog&Handler	1			
12	Mombasa Road Vacant Plot	Guards	4			

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13	Imara Daima Wayleaves Trace	Guards	4			
	TOTALS	GUARDS	33			
		SUPERVISORS	0			
		DOG & HANDLER	4			
MACHAKOS COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Mlolongo Office	Guards	5			
2	Triumph Switching Station	Guards	3			
3	Lukenya Sub Station	Guards	3			
4	Lukenya Sub Station	Dog&Handler	1			
5	Syokimau Sub Station	Guards	4			
6	Syokimau Sub Station	Dog&Handler	1			
7	Machakos office	Guards	7			
8	Machakos office	Supervisor	2			
9	Machakos stores	Guards	2			
10	Machakos sub station/pole yard	Guards	4			
11	Machakos sub station/pole yard	Dog&Handler	1			
12	Mua Hill Repeater strn	Guards	3			
	TOTALS	GUARDS	31			
		SUPERVISORS	2			
		DOG & HANDLER	3			
KANGUNDO RD ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Ruai office	Guards	5			

2	Tala offices	Guards	4			
3	Tala Sub Station (Nguluni)	Guards	4			
4	Tala Sub Station (Nguluni)	Dog&Handler	1			
5	Matuu Office	Guards	3			
6	Matuu Sub Station	Guards	2			
7	Matuu Sub Station	Dog&Handler	1			
8	Kithyoko Sub Station	Guards	2			
9	Kithyoko Sub Station	Dog&Handler	1			
10	Oldonyo Sabuk Repeater stn	Guards	3			
11	Muka Mukuu sub station	Guards	2			
12	Muka Mukuu sub station	Dog&Handler	1			
	TOTALS	GUARDS	25			
		SUPERVISORS	0			
		DOG & HANDLER	4			
MAKUENI COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Wote office	Guards	3			
2	Wote Parking Yard	Guards	3			
3	Mtito Andei Office	Guards	5			
4	Mtito Andei Sub Station	Guards	5			
5	Mtito Andei Sub Station	Dog&Handler	1			
6	Email office	Guards	3			
7	Email stores	Guards	4			
8	Kibwezi office	Guards	3			
9	Kilome Repeater station	Guards	3			

10	Kiboko sub station	Guards	2			
11	Kiboko sub station	Dog&handler	1			
12	Mbui Nzau Repeater station	Guards	3			
	TOTALS	GUARDS	34			
		SUPERVISORS	0			
		DOG & HANDLER	2			
UPCOMING ASSIGNMENTS						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Umoja 23 MVA Sub Station	Guards	3			
2	Syokimau SGR Sub Station	Guards	4			
3	Nairobi South Depot Laboratory	Guards	2			
4	Nairobi South Depot Warehouse	Guards	2			
	TOTALS	GUARDS	11			
		SUPERVISORS	0			
		DOG & HANDLER	0			
NAIROBI SOUTH REGION REQUIREMENTS						
ASSIGNMENT			NO.			
TOTAL GUARDS			217			
TOTAL SUPERVISORS			6			
TOTAL DOG/ HANDLERS			24			
GRAND TOTAL						

NAIROBI WEST REGION GUARDED AND UPCOMING INSTALLATIONS						
CLASS A						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Adams Arcade Paypoint	Guards	4			
2	Nairobi west substation/stores	Guards	17			
3	Nairobi west substation/stores	Dog/handler	1			
4	Karen substation	Guards	5			
5	Jamhuri ASK stand	Guards	3			
6	Kileleshwa substation	Guards	5			
7	Kileleshwa substation	Dog/handler	1			
8	Langata substation	Guards	5			
9	Lavington substation	Guards	4			
10	Lavington substation	Dog/handler	1			
11	Birika transmitter in Namanga	Guards	3			
12	Magadi substation	Guards	4			
13	Nkoroi substation	Guards	3			
14	Kajiado Office	Guards	5			
TOTALS		GUARDS	58			
		SUPERVISORS	0			
		DOG/HANDLER	3			
CLASS B						
NAIROBI & KAJIADO ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Karen O&M office(New)	Guards	2			
2	Mamlaka substation	Guards	4			
3	Ragati substation	Dog/Handler	1			
4	Ragati substation	Guards	5			
5	Ragati office	Guards	7			
6	Kabete substation	Guards	3			
7	Dagoretti substation	Guards	3			

8	Milele Mall in Ngong	Guards	5			
9	Kajiado substation	Guards	3			
10	Namanga office	Guards	3			
11	Namanga stores	Guards	5			
12	Kitengela substation	Guards	3			
13	Kitengela stores	Guards	2			
14	New Kitengela EPZ Office	Guards	5			
15	Loitoktok office	Guards	3			
16	Loitoktok substation	Guards	2			
17	Loitoktok stores	Guards	3			
18	Enkarasha repeater station -Nomanga	Guards	3			
19	Maasai Mall/Office/store	Guards	4			
20	Maasai Mall/yard	guards	3			
21	Ngong substation	Guards	3			
22	Ngong road substation	Guards	3			
23	Ngong Hills Repeater station	Guards	3			
TOTALS		GUARDS	77			
		SUPERVISOR	0			
		DOG/HANDLER	1			
UPCOMING ASSIGNMENTS.						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Ololua 66/11 kv	Guards	4			
2	Isinya substation 66/11 kv	Guards	5			
3	Isinya substation 66/11 kv	Supervisor	2			
4	Isinya substation 66/11 kv	Dog/Handler	1			
5	Kimuka substation 220/66 kv	Guards	3			
6	Nkoroi O&M office	Guards	2			
7	Lavington O&M office	Guards	2			
TOTALS		GUARDS	16			
		SUPERVISOR	2			
		DOG/HANDLER	1			

NAIROBI WEST REGION REQUIREMENTS			
ASSIGNMENT	NO.	TOTAL PRICE VAT EXCL.	TOTAL PRICE VAT INCL.
TOTAL GUARDS	151		
TOTAL SUPERVISORS	2		
TOTAL DOG/HANDLER	5		
GRAND TOTALS			

MT. KENYA REGION GUARDING SERVICES AND UPCOMING INSTALLATIONS						
NYERI COUNTY						
CLASS A						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Stima House Nyeri	Guards	11			
2	Supervisors(Stima house Nyeri)	Supervisor	2			
3	Diana centre	Guards	7			
4	Supervisor(Diana Center)	Supervisor	1			
5	Kingongo stores	Guards	7			
6	Kingongo store dog handler	Dog + Handler	1			
7	Kiganjo Control center/132 KVA SS	Guards	7			
8	Kiganjo Control center/132 KVA SS	Dog + Handler	1			
TOTAL		Guards	32			
		Supervisor	3			
		Dog + Handler	2			
KIRINYAGA COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kutus 132 s/stn	Dog + Handler	1			
2	Kutus 132 s/stn	Guards	5			
TOTAL		Guards	5			
		Supervisor	0			
		Dog + Handler	1			
EMBU COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kamburu 220 s/stn	Guards	4			
TOTAL		Guards	4			
		Supervisor	0			
		Dog + Handler	0			
LAKIPIA COUNTY						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Nanyuki 132 Kva Sub station	Dog/Handler	1			

2	Nanyuki 132 s/stn	Guards	4			
TOTAL		Guards	4			
		Supervisor	0			
		Dog + Handler	1			
CLASS B						
NYERI COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Ruringu s/stn	Guards	4			
2	Blue valley staff sqrts	Guards	3			
3	Sagana falls	Guards	3			
4	Othaya office	Guards	3			
5	Othaya s/stn	Guards	3			
6	Nyeri leave house	Guards	2			
7	Old stima club/Archives	Guards	2			
8	Mweiga s/stn	Guards	3			
9	Narumoro s/stn	Guards	3			
10	Gamerock s/stn/kiganjo 33KVA	Guards	3			
11	Gamerock s/stn/kiganjo 33KVA	Dog+Handler	1			
12	Kabiruni ask stand	Guards	2			
13	Nyeri hill rpt stn	Guards	2			
14	Karatina s/stn	Guards	3			
TOTAL		Guards	36			
		Supervisor	0			
		Dog + Handler	1			
UPCOMING NYERI COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Mukurue-ini s/stn	Guards	3			
TOTAL		Guards	3			
		Supervisor	0			
		Dog + Handler	0			

KIRINYAGA COUNTY						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kerugoya office	Guards	5			
2	Kerugoya stores	Guards	4			
3	Mwea office	Guards	4			
4	Kerugoya s/stn	Guards	3			
5	Kutus 33 s/stn	Guards	3			
8	Sagana s/stn	Guards	3			
9	Mwea s/stn	Guards	3			
TOTAL		Guards	25			
		Supervisor	0			
		Dog + Handler	0			
UPCOMING KIRINYAGA						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kerugoya 33 s/stn	Guards	3			
2	Kutus stores	Guards	7			
TOTAL		Guards	10			
		Supervisor	0			
		Dog + Handler	0			
MURANGA COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Muranga office	Guards	8			
2	Muranga office supervisor	supervisor	2			
3	Murang'a stores	Guards	5			
4	Muranga s/stn	Guards	3			
5	Kabati office	Guards	4			
6	Makuyu s/stn	Guards	4			
7	Ng'araria s/stn	Guards	3			
8	Githambo 33 S/Stn	Guards	3			
9	Kangema s/stn	Guards	3			
10	Kangari Hill Offices	Guards	4			
TOTAL		Guards	37			
		Supervisor	2			
		Dog + Handler	0			
UPCOMING MURANGA						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kaharati s/stn	Guards	3			
2	Kangema office	Guards	4			
3	Kahaine 33 kva ss	Guards	3			

TOTAL		Guards	10			
		Supervisor	0			
		Dog + Handler	0			
EMBU COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Embu office	Guards	8			
2	Embu office supervisor	Supervisor	2			
3	Embu old pole yard	Guards	3			
4	Embu east s/stn(Embu Town)	Guards	3			
5	New Store/Pole Yard Embu	Guards	6			
6	New Store/Pole Yard Embu	D/HANDLER	1			
7	Embu s/stn(Muthatari)	Guards	3			
8	Kiambere rpt stn	Guards	3			
9	Kivaa/Kamburu office	Guards	3			
10	Kamburu 33/11 s/stn	Guards	2			
11	Kindaruma ss 33 Kva	Guards	3			
12	Kyeni s/stn 33 KVA	Guards	3			
13	Embu ask stand	Guards	2			
14	Karue hill rpt stn	Guards	3			
15	Masinga s/stn	Guards	3			
TOTAL		Guards	45			
		Supervisor	2			
		Dog + Handler	1			
THARAKA NITHI COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Chuka office	Guards	6			
2	Marimanti office	Guards	3			
3	Marima s/stn	Guards	3			
TOTAL		Guards	12			
		Supervisor	0			
		Dog + Handler	0			
MERU COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Meru office	Guards	8			
2	Supervisors Meru office	Supervisor	2			
3	Kinoru s/stn	Guards	4			
4	Embori s/stn	Guards	3			

5	Kianjai s/stn	Guards	3			
6	Kanyekiine s/stn	Guards	3			
7	Maua office	Guards	3			
8	Nyambene rpt stn	Guards	3			
TOTAL		Guards	27			
		Supervisor	2			
		Dog + Handler	0			
UPCOMING MERU						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Mikinduri 33 s/stn	Guards	3			
TOTAL		Guards	3			
		Supervisor	0			
		Dog + Handler	0			
ISIOLO COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Isiolo office	Guards	4			
2	Isiolo s/stn	Guards	3			
3	Merti office	Guards	4			
4	Merti s/stn	Guards	3			
TOTAL		Guards	14			
		Supervisor	0			
		Dog + Handler	0			
UPCOMING ISIOLO COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Garba Tulla Office	Guards	4			
TOTAL		Guards	4			
		Supervisor	0			
		Dog + Handler	0			
MARSABIT COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Marsabit office	Guards	3			
2	Marsabit Power stn	Guards	5			
3	Marsabit windstar power stn	Guards	3			
4	Moyale s/stn/staff quarters	Guards	6			
5	Moyale commercial Town office	Guards	3			
6	Moyale Border Switching station	Guards	2			
TOTAL		Guards	22			

		Supervisor	0			
		Dog + Handler	0			
UPCOMING MARSABIT						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Laisamis s/stn	Guards	4			
2	North Horr office	Guards	3			
3	Sololo office and substation	Guards	4			
4	Ambalo power station(solar)	Guards	3			
5	Iliaut power station(solar)	Guards	3			
6	Balesa power station(solar)	Guards	3			
7	Maikona power station	Guards	3			
TOTAL		Guards	23			
		Supervisor	0			
		Dog + Handler	0			
LAIKIPIA COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Nanyuki office	Guards	6			
2	Nanyuki leave house	Guards	2			
3	Equator 33 s/stn	Guards	3			
4	Nanyuki staff qrts	Guards	3			
5	Oldaiga rpt stn	Guards	3			
TOTAL		Guards	17			
		Supervisor	0			
		Dog + Handler	0			
MT. KENYA REGION REQUIREMENTS GRAND TOTALS						
		ASSIGNMENT	NO.			
		TOTAL GUARDS	333			
		TOTAL SUPERVISORS	9			
		TOTAL DOG/ HANDLERS	6			
GRAND TOTALS						

COAST REGION GUARDING SERVICES -EXISTING & UPCOMING INSTALLATIONS						
CLASS A						
EXISTING INSTALLATIONS						
NO.	ASSIGNMENT	REQUIRED SUPPLY	TOTAL			
1	Electricity House	Guards	43			
2	Electricity House	Supervisor	2			
3	Mbaraki Depot	Guards	33			
4	Mbaraki Depot	Supervisor	2			
5	Mbaraki Depot Stores	Dog + Handler	1			
6	Rabai Control	Guards	8			
7	Bamburi Sub station	Guards	7			
8	Bamburi Sub station	Dog/Handler	1			
9	Kipevu Sub station	Guards	9			
10	Kipevu Sub station	Dog/Handler	1			
11	Malindi office/Pay point	Guards	5			
12	Nyali Pay point	Guards	3			
13	Ukunda Office/Pay point	Guards	5			
14	Voi Office/Pay point	Guards	4			
	TOTAL	Guards	117			
		Supervisor	4			
		Dog + Handler	3			
UPCOMING INSTALLATIONS						

NO.	ASSIGNMENT	REQUIRED SUPPLY	TOTAL			
1	Porteiz/Migadini plot s/s	Guards	5			
2	Mtongwe s/s	Guards	5			
TOTAL	Guards		10			
	Supervisor		0			
	Dog + Handler		0			
CLASS B INSTALLATIONS						
MOMBASA ZONE						
NO.	ASSIGNMENT	REQUIRED SUPPLY	TOTAL			
1	Nyali Plot No. 1653	Guards	2			
2	Nyali Plot No. 525	Guards	2			
3	Nyali Plot 517	Guards	2			
4	Nyali Plot 1190	Guards	2			
5	Nyali Plot 518	Guards	2			
6	Likoni office	Guards	4			
7	Likoni L/House & sub stn	Guards	5			
8	Jamvu sub station	Guards	5			
9	Mombasa ASK stand	Guards	4			
10	Makande Sub station	Guards	3			
11	Changamwe Sub station	Guards	3			
12	Ganjoni Flats	Guards	4			
13	Tanonoka sub station	Guards	3			

14	Miritini Sub station	Guards	3			
15	Shanzu Sub station	Guards	6			
16	Shanzu Sub station	Dog+ Handler	1			
17	Utange power station	Guards	5			
TOTAL		Guards	55			
		Supervisor	0			
		Dog + Handler	1			
TAITA TAVETA ZONE						
NO.	ASSIGNMENT	REQUIRED SUPPLY	TOTAL			
1	Mariakani sub station	Guards	4			
2	Maungu sub station	Guards	5			
3	Taru Hill RPT station	Guards	3			
4	Voi Stores Main	Guards	3			
5	Voi Stores Town	Guards	2			
6	Voi stores	Guard + Dog Handler	1			
7	Voi Sub Station	Guards	7			
8	Wundanyi office	Guards	3			
9	Taveta Poles Yard	Guards	3			
10	Mwatate sub Station	Guards	3			
11	Taveta Office	Guards	4			
TOTAL		Guards	37			
		Supervisor	0			
		Dog + Handler	1			

UPCOMING TAITA TAVETA ZONE						
NO.	ASSIGNMENT	REQUIRED SUPPLY	TOTAL			
1	Wundanyi Substation	Guards	5			
2	KPC Maungu S/S	Guards	5			
TOTAL		Guards	10			
		Supervisor	0			
		Dog + Handler	0			
KWALE COUNTY ZONE						
NO.	ASSIGNMENT	REQUIRED	TOTAL			
1.	Ukunda Stores	Guards	4			
2.	Ukunda Sub Station	Guards	3			
3.	Ukunda Pole's yard	Guards	5			
4.	Chasimba Repeater Station	Guards	3			
5.	Horohoro sub stn	Guards	3			
6.	Msambweni Sub station	Guards	3			
7.	Diani sub station	Guards	5			
8.	Ramisi Repeater station	Guards	3			
9.	Golini RPT station	Guards	3			
10.	New Golini RPT station	Guards	3			
TOTAL		Guards	35			
		supervisors	0			
		Dog & Dog Handler	0			

UPCOMING IN KWALE COUNTY ZONE						
NO.	ASSIGNMENT	REQUIRED	TOTAL			
			L			
1	Bofu Substation	Guards	5			
2	Shimoni Substation	Guards	5			
3	Bomani S/S	Guards	5			
4	Kwale Substation	Guards	5			
5	Msambweni storeyard	Guards	2			
TOTAL		Guards	22			
		Supervisor	0			
		Dog + Handler	0			
NORTH COAST ZONE						
NO.	ASSIGNMENT	REQUIRED	TOTAL			
			L			
1	Mtwapa Station	Guards	3			
2	Mtwapa office	Guards	4			
3	Kikambala sub station	Guards	3			
4	Kanamai Sub Station	Guards	3			
5	Kilifi office	Guards	4			
6	Kilifi Sub Station	Guards	3			
7	Kilifi stores	Guards	4			
8	Sokoke repeater Station	Guards	3			
9	Gede sub station	Guards	3			
10	Watamu Sub station	Guards	3			

11	Malindi Sub station	Guards	5			
12	Malindi Poles Yard	Guards	3			
13	Mpeketoni Sub station	Guards	4			
14	Mpeketoni Office	Guards	4			
15	Lamu Office	Guards	2			
16	Lamu Port sub station	Guards	3			
17	Lamu Emergency	Guards	2			
18	Lamu Stores	Guards	2			
19	Lamu Island RPT station	Guards	3			
20	Lamu sub station	Guards	5			
21	Hola Power station	Guards	5			
22	Hola Power station	Dog Handler	1			
23	Hola office	Guards	3			
24	Ramadan Primary TPT station	Guards	3			
25	Witu RPT station	Guards	3			
26	Hara RPT station	Guards	3			
27	Garsen s/stn	Guards	5			
28	Rabai poles yard	Guards	4			
29	Kaloleni sub station	Guards	5			
30	Kiunga sub station	Guards	5			
31	Faza Substation	Guards	5			
32	New Kikambala Sub-Station	Guards	4			

TOTAL	Guards	111			
	Supervisors	0			
	Dog & Dog Handler	1			
UPCOMING INSTALLATIONS IN NORTH COAST ZONE					
NO.	ASSIGNMENT	REQUIRED	TOTAL		
1	Mtondia S/S	Guards	5		
2	Kokotoni S/S	Guards	5		
3	Bonje S/S	Guards	5		
4	Samburu Office	Guards	5		
5	Sabaki sub station	Guards	5		
6	Kaloleni S/S	Guards	5		
TOTAL	Guards		30		
	Supervisor		0		
	Dog + Handler		0		
COAST REGION REQUIREMENTS GRAND TOTALS					
ASSIGNMENT			NO.		
GUARDS			427		
SUPERVISORS			4		
DOG/HANDLERS			6		
GRAND TOTALS					

CENTRAL RIFT REGION GUARDING SERVICES REQUIREMENTS						
CLASS A						
NAKURU COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Electricity House Nakuru	Supervisors	2			
2	Electricity House Nakuru	Guards	18			
3	Soilo Sub Station	Guards	5			
4	Lanet Depot/sub-station	Dog + Handler	1			
5	Lanet Depot/sub-station	Guards	15			
6	Industrial area depot/stores	Dog & Handler	1			
7	Industrial area depot/stores.	Guards	8			
8	Naivasha office	Guards	10			
TOTALS		GUARDS	56			
		SUPERVISORS	2			
		DOG/HANDLER	2			
KERICHO COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Chemosit 132/33kv s/s	Guards	5			
2	Muhoroni 132/33kv s/s	Guards	4			
3	Kericho office	Guards	5			
TOTALS		GUARDS	14			
		SUPERVISORS	0			
		DOG/HANDLER	0			

LAIKIPIA COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Nyahururu office.	Guards	4			
TOTALS		GUARDS	4			
		SUPERVISORS	0			
		DOG/HANDLER	0			
CLASS B						
NAKURU COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Rongai sub-station	Guards	3			
2	Olbanita substation	Guards	3			
3	Nakuru ASK stand	Guards	3			
4	Kabarak Sub-station	Guard	3			
5	Olbanita substation	Guard	3			
6	Bahati sub-station	Guards	3			
7	Milimani staff qtrs	Guards	2			
8	Molo office	Guards	5			
9	Njoro sub-station	Guards	3			
10	Elburgon Sub-station	Guards	3			
11	Londiani sub-station	Guards	3			
12	Lodiani Repeater Station	Guards	3			
13	Timboroa Sub Station	Guards	3			
14	Eburu Repeater Stn	Guards	3			
15	Kikopey Sub-station	Guards	3			
16	Gilgil Office	Guards	4			
17	Subukia sub-station	Guards	3			
18	Mwariki Sub Station	Guards	3			

19	Londiani sub-station	Guards	3			
20	Lodiani Repeater Station	Guards	3			
21	Timboroa Sub Station	Guards	3			
22	Eburu Repeater Stn	Guards	3			
23	Kikopey Sub-station	Guards	3			
24	Subukia sub-station	Guards	3			
25	Mwariki Sub Station	Guards	3			
26	Naivasha pole yard	Dog + Handler	1			
27	Naivasha pole yard	Guards	3			
28	Naivasha 132kva	Dog +handler	1			
29	Naivasha 132kva	Guards	7			
31	Naivasha Sub Station	Guards	3			
32	DCK sub-station	Guards	3			
33	Marula Sub-station	Guards	3			
34	Makutano sub-station	Guards	3			
TOTALS		GUARDS	99			
		SUPERVISORS	0			
		DOG/HANDLER	2			
KERICHO COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Mogogosiek Sub-station.	Guards	3			
2	Kitco Jamjii sub-station	Guards	3			
3	chepseon sub-station	Guards	3			
4	Sondu Emergency Office	Guards	3			
5	Sondu office	Guards	3			
6	Sondu s/stn	Guards	3			

7	Kericho Depot/stores	Guards	4			
8	Sasiot Substation	Guards	3			
9	Kericho Depot/stores	Dog & handler	1			
TOTALS		GUARDS	25			
		SUPERVISORS	0			
		DOG/HANDLER	1			
NAROK COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kilgoris sub station	Guards	3			
2	Kilgoris Pole yard	Guards	3			
3	Kilgoris Emergency Office	Guards	4			
4	Narok office	Guards	4			
5	Narok sub-station	Guards	3			
6	Narok pole yard/stores	Guards	3			
7	Narok pole yard/stores	Dog & handler	1			
8	Mutonyi hills repeater station	Guards	3			
TOTALS		GUARDS	23			
		SUPERVISORS	0			
		DOG/HANDLER	1			
BOMET COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Bomet sub/station	Guards	3			
2	New Bomet substation	Guards	5			
3	Bomet Emergency Office	Guards	3			
4	Litein s/stn	Guards	3			
5	sotik office	Guards	4			
6	Sotik /Chebilaf 33/11KV S/S	Guards	3			

TOTALS		GUARDS	21			
		SUPERVISORS	0			
		DOG/HANDLER	0			
BARINGO COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kabarnet office	Guards	4			
2	New Kabarnet 132 Kva	Guards	3			
3	Kabarnet s/stn	Guards	3			
4	Kipsaraman substation	Guards	3			
5	marigat s/stn	Guards	3			
6	marigat O&M office	Guards	3			
7	kapsigon repeter Station	guards	3			
8	Ravine office & stores	Guards	6			
9	Baringo sub- station	Guards	3			
10	Timboroa sub- station	Guards	3			
11	Makufano sub- station	Guards	3			
TOTALS		GUARDS	37			
		SUPERVISORS	0			
		DOG/HANDLER	0			
LAIKIPIA COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Nyahururu depot/stores	Guards	6			
2	Nyahururu repeater stn	Guards	3			
TOTALS		GUARDS	9			
		SUPERVISORS	0			
		DOG/HANDLER	0			

SAMBURU COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Rumuruti Sub Station	Guards	3			
2	Mararal Sub Station	Guards	3			
3	Mararal office	Guards	3			
4	Baragoi Sub Station	Guards	10			
TOTALS		GUARDS	19			
		SUPERVISORS	0			
		DOG/HANDLER	0			
NYANDARUA COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Oikalao Office	Guards	4			
2	Igwa miti repairer station	Guards	3			
3	Oikalao sub-station	Guards	3			
4	Engineer office	Guards	4			
5	Mtundura sub-station	Guards	3			
6	Magumo sub-station	Guards	3			
7	Wajohi sub-station	Guards	3			
TOTALS		GUARDS	23			
		SUPERVISORS	0			
		DOG/HANDLER	0			

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Upcoming Assignments						
NAKURU, KERICHO, NYANDARUA, BARINGO, MARALAL & NAROK						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Salgaa office	Guards	3			
2	Olenguruone office	Guards	3			
3	Mau Narok office	Guards	3			
4	Kabazi office	Guards	4			
5	Mai Mahiu office	Guards	3			
6	Londiani office	Guards	3			
7	Kiptere office	Guards	3			
8	Mogogosiek office	Guards	3			
9	Litein office	Guards	3			
10	Magumo office	Guards	3			
11	Mogotio office	Guards	3			
12	Olulunga office	Guards	3			
TOTALS		GUARDS	37			
		SUPERVISORS	0			
		DOG/HANDLER	0			
CENTRAL RIFT REGION GUARDING REQUIREMENTS						
ASSIGNMENT				NO.		
TOTAL GUARDS				367		
TOTAL SUPERVISORS				2		
TOTAL DOG/ HANDLERS				6		
GRAND TOTAL						

NORTH RIFT REGION GUARDED AND UPCOMING INSTALLATIONS						
CLASS A						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	KVDA Eldoret Offices	Guards	11			
2	KVDA Eldoret Offices	Supervisor	2			
3	Oloo Street Banking Hall & Emergency	Guards	9			
4	Oloo Street Banking Hall & Emergency	Supervisor	1			
5	Eldoret Depot	Guards	10			
6	Eldoret Depot	Supervisor	2			
7	Eldoret depot	Dog & Handler	1			
8	Rivatex Control Station	Guards	3			
9	Rivatex Pole and TX Yard	Guards	8			
10	Rivatex Pole and TX Yard	Supervisor	2			
11	Rivatex Pole and TX Yard	Dog & Handler	1			
12	Lessos Control Centre	Guards	10			
13	Lessos Control Centre	Supervisor	2			
14	Lessos Control Centre	Dog & Handler	1			
15	Kitale Office and Banking Hall	Guards	6			
16	Kitale Office and Banking Hall	Supervisor	2			
17	Kitale Depot	Guards	9			
18	Kitale Depot	Supervisor	2			
19	Kitale Depot	Dog & Handler	1			
		Guards	66			
		Supervisor	13			
		Dog & Handler	4			

TRANS NZOIA ZONE UPCOMING INSTALLATIONS.						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Ortum Sub Station	Guards	3			
2	Kitale 132KV Sub Station	Guards	3			
	TOTALS	Guards	6			
		Supervisor	0			
		Dog & Handler	0			
CLASS B						
UASIN GISHU/ ELDORET ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Eldoret Emergency Office	Guards	4			
2	Marketing office	Guards	2			
3	Eldoret Sub Station	Guards	3			
4	Nandi Road Building	Guards	3			
5	Nandi Road Building	Dog & Handler	1			
6	Muyodi Office and Staff Qtrs	Guards	4			
7	Eldoret KCC Sub Station	Guards	3			
8	Elgon View Sub Station	Guards	3			
9	Chepkoilet Sub Station	Guards	3			
10	Moi Barracks Sub Station	Guards	3			
11	Nyaru Repeater Station	Guards	3			
12	Surungai Repeater Station	Guards	3			
		Guards	34			
		Supervisor	0			

		Dog & Handler	1			
UASIN GISHU, ELDORET ZONE UPCOMING INSTALLATIONS						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kapseret Sub Station	Guards	3			
2	Moiben Sub Station	Guards	3			
TOTALS		Guards	6			
		Supervisor	0			
		Dog & Handler	0			
NANDI/KAPSABET ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kapsabet Office	Guards	6			
2	Kapsabet Office	Supervisor	2			
3	Kapsabet/Kamobo Pole Yard	Guards	4			
4	Nandi Hills Sub Station	Guards	3			
5	Chebarbar Sub Station	Guards	3			
6	Kapsumbeywa Sub Station	Guards	3			
7	Kapsimatwa Repeater Station	Guards	3			
8	Lessos Sub Station	Guards	3			
TOTALS		Guards	25			
		Supervisor	2			
		Dog & Dog Handler	0			
NANDI , KAPSABET ZONE UPCOMING INSTALLATIONS						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			

1	Aldai Sub Station	Guards	3			
2	Kabiyet Sub Station	Guards	3			
	TOTALS	Guards	6			
		Supervisor	0			
		Dog & Dog Handler	0			
ELGEIYO MARAKWET/ITEN ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Iten Offices	Guards	3			
2	Iten Sub Station	Guards	3			
3	Cheptongei Sub Station	Guards	3			
	TOTALS	Guards	9			
		Supervisor	0			
		Dog & Handler	0			
ELGEIYO MARAKWET/ITEN ZONE UPCOMING INSTALLATIONS						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Iten Repeater station	Guards	3			
	TOTALS	Guards	3			
		Supervisor	0			
		Dog & Handler	0			
TRANS NZOIA ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kaplamai Sub Station	Guards	3			
2	Cherangany Sub Station	Guards	3			
3	Milimani Staff Quarters	Guards	3			

4	Kapenguria Office	Guards	4			
5	Kapenguria Office	Supervisor	1			
6	Kapenguria Sub Station	Guards	3			
7	Sarmaj Sub Station	Guards	3			
9	Kapenguria Repeater Station	Guards	3			
10	Kitale Sub Station	Guards	3			
TOTALS		Guards	25			
		Supervisor	1			
		Dog & Handler	0			

TRANS NZOIA ZONE UPCOMING INSTALLATIONS

NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kimini Sub Station	Guards	3			
2	Ndalu Sub Station	Guards	3			
3	Endebbes substation	Guards	3			
4	Matunda Sub Station	Guards	3			
TOTALS		Guards	12			
		Supervisor	0			
		Dog & Handler	0			

TURKANA ZONE

NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Lodwar Offices	Guards	3			
2	Lodwar Offices	Supervisor	1			
3	Lodwar Power Station	Guards	4			

4	Lodwar Power Station	Supervisor	2			
5	Lodwar Staff Qtrs & Solar Station	Guards	2			
6	Lokichogio Power Station	Guards	3			
7	Lokichogio Power Station	Supervisor	2			
8	Kalimorok Sub Station	Guards	4			
9	Lokichar Sub Station	Guards	3			
10	Lokichar Sub Station	Supervisor	2			
11	Turkana Central – Eliye (Ilie) Springs	Guards	3			
12	Turkana Central – Eliye (Ilie) Springs	Supervisor	1			
13	Turkana West – Letea	Guards	3			
14	Turkana West – Letea	Supervisor	1			
15	Turkana North – Lowareng	Guards	3			
16	Turkana North – Lowareng	Supervisor	1			
17	Loima – Napelilim	Guards	3			
18	Loima – Napelilim	Supervisor	1			
TOTALS		Guards	31			
		Supervisor	11			
		Dog & Handler	0			
UPCOMING INSTALLATIONS IN TURKANA ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Lokitaung Sub Station	Guards	3			
2	Lokitaung Sub Station	Supervisor	2			
3	Lokori Sub Station	Guards	4			
4	Lokori Sub Station	Supervisor	2			

5	Lodwar Repeater Station	Guards	3			
6	Kainuk Repeater Station	Guards	3			
7	Lakiriama substation	Guards	4			
8	Kakuma Sub Station	Guards	3			
9	Turkana East – Lopenduru	Guards	3			
10	Turkana East – Lopenduru	Supervisor	1			
11	Turkana South – Kangangipur	Guards	3			
12	Turkana South – Kangangipur	Supervisor	1			
TOTALS		Guards	26			
		Supervisor	6			
		Dog & Handler	0			
NORTH RIFT REGION REQUIREMENTS GRAND TOTALS						
ASSIGNMENT			NO.			
TOTAL GUARDS			249			
TOTAL SUPERVISORS			33			
TOTAL DOG/ HANDLERS			5			
GRAND TOTALS						

WESTERN REGION GUARDING ASSIGNMENTS & UPCOMING INSTALLATIONS						
CLASS A						
KISUMU & KAKAMEGA ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Electricity House Kisumu	Guards	25			
2	Electricity House Kisumu	Supervisors	2			
3	Mamboleo substation & Pole Yard	Guards	12			
4	Mamboleo substation & Pole Yard	Dog + Handler	1			
5	Mamboleo substation & pole yard	Supervisors	2			
6	Kenshop Office	Guards	2			
7	Milimani staff quarters	Guards	6			
8	Ondiek road Staff quarters	Guards	6			
9	Karume road staff quarters	Guards	5			
10	Electricity E/Hse Kakamega	Guards	11			
11	Musaga 132KV substation	Guards	6			
	TOTALS	GUARDS	73			
		SUPERVISORS	4			
		DOG/HANDLER	1			
CLASS B						
KISUMU, SIAYA, BUSIA, MUHORONI, VIHIGA BUNGOMA, MUMIAS, KAKAMEGA & WEBUYE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Obote Road substation	Guards	3			
2	Kisian substation	Guards	3			
3	Vacant staff quarters milimani	Guards	2			

4	Bondo Office	Guards	3			
5	Gobei Repeater Hills	Guards	3			
6	Opoda Pole yard	Guards	3			
7	Siaya substation	Guards	3			
8	Siaya office	Guards	4			
9	Siaya Transformer yard	Guards	3			
10	Ugunja Office	Guards	4			
11	Ugunja Transformer yard	Guards	3			
12	Nyamninia substation	Guards	3			
13	Ruambwa substation	Guards	3			
14	Busia office	Guards	7			
15	Bumala substation	Guards	3			
16	Busia Tower 40 Repeater Station	Guards	2			
17	Korinda (Busia) substation	Guards	3			
18	Miwani substation	Guards	3			
19	Muhoroni Sugar substation	Guards	3			
20	Muhoroni office	Guards	4			
21	Chemeli substation	Guards	3			
22	Maseno substation	Guards	3			
23	Kibas substation	Guards	3			
24	Ahero substation	Guards	3			
25	Mbale Emergency Office	Guards	2			
26	Maragoli Repeater station	Guards	3			
27	Majengo substation	Guards	3			

28	Chavakali substation	Guards	3			
29	Cheptulu sub station	Guards	3			
30	Butere substation	Guards	3			
31	Mumias substation	Guards	3			
32	Kakamega substation/Pole yard	Guards	4			
33	Ingotse substation	Guards	3			
34	Sibembe substation	Guards	3			
35	Bungoma office	Guards	4			
36	Bungoma Store	Guards	6			
37	Sirisia Emergency office	Guards	3			
38	Kapsokwony Emergency office	Guards	3			
39	Malakisi Emergency office	Guards	3			
40	Katito office	Guards	3			
41	Mumias office	Guards	3			
42	Mbale office	Guards	3			
43	Kisumu East 33/11kv substation	Guards	5			
44	Webuye Panpaper 132kv substation	Guards	4			
45	Webuye 33/11kv substation	Guards	3			
46	Webuye Office	Guards	4			
47	Rangala Stores Yard	Guards	3			
48	Sio Port Office	Guards	3			
	TOTAL	GUARDS	157			
		SUPERVISORS	0			

		DOG/HANDLER	0			
UPCOMING INSTALLATIONS						
KISUMU, SIAYA, BUSIA, MUHORONI & VIHIGA						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kombewa Mkt substation	Guards	3			
2	Katito Mkt Substation	Guards	3			
3	Kiboswa Mkt Subation	Guards	3			
4	Bondo Township	Guards	3			
5	Wagai Mkt substation	Guards	3			
6	Ugunja Mkt substation	Guards	3			
7	Nambale Mkt Ssubstation	Guards	3			
8	Luanda Office	Guards	3			
9	Malava Office	Guards	3			
10	Kisumu South Substation	Guards	3			
	TOTAL GUARDS	GUARDS	30			
		SUPERVISORS	0			
		DOG/HANDLER	0			
WEST KENYA REGION REQUIREMENTS GRAND TOTALS						
ASSIGNMENT			NO.			
TOTAL GUARDS			260			
TOTAL SUPERVISORS			4			
TOTAL DOG/ HANDLERS			1			
GRAND TOTAL						

NORTH EASTERN REGION EXISTING GUARDING & UPCOMING INSTALLATIONS						
CLASS A- EXISTING INSTALLATIONS						
N O	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Thika Arcade Offices	Guards	15			
2	Thika Arcade Offices	Supervisor	2			
3	Thika Depot/ Store/substation	Guards	16			
4	Thika Depot/ Store/substation	Supervisor	2			
5	Thika Depot/ Store/substation	Dog + Handler	1			
6	Limuru Depot/ Store/substation	Guards	5			
7	Limuru Depot/ Store/substation	Supervisor	2			
8	Limuru Depot/ Store/substation	Dog + Handler	1			
9	Limuru Commercial office (Ushirika plaza)	Guards	4			
10	Ndenderu/Nairobi North-220/66 KV Substation	Guards	5			
11	Ndenderu/Nairobi North-220/66 KV Substation	Supervisor	1			
12	Ndenderu/Nairobi North-220/66 KV Substation	Dog + Handler	1			
	TOTAL	Guards	45			
		Supervisor	7			
		Dog + Handler	3			
UPCOMING INSTALLATIONS						
N O	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kitui 132/33KV s/s	Guards	4			

2	Kitui 132/33KV s/s	Dog + Handler	1			
	TOTAL	Guards	4			
		Supervisor	0			
		Dog + Handler	1			
CLASS B INSTALLATIONS						
THIKA, RUIRU ZONE						
N O	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Ndarugu Sub Station	Guards	7			
2	Ndarugu Sub Station	Dog + Handler	1			
3	Ndula sub station	Guards	3			
4	Thika industrial sub station	Guards	3			
5	JKUAT 66/11 KV Substation	Guards	3			
6	Thika pole yard	Guards	4			
7	Thika pole yard	Dog + Handler	1			
8	Ruiru – Transmission office	Guards	5			
9	Ruiru – Transmission office	Supervisor	2			
10	Ruiru – Transmission office	Dog + Handler	1			
11	Ruiru Emergency office	Guards	5			
12	Ruiru substation	Guards	2			
13	Ruiru Stores	Guards	9			
14	Ruiru Emergency office/stores/substn	Supervisor	2			
15	Ruiru Emergency office/Stores/substn	Dog + Handler	1			
	TOTAL	Guards	41			
		Supervisor	4			

		Dog + Handler	4			
UPCOMING THIKA/RUIRU ZONE						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kisii – stores	Guards	4			
2	Kisii – stores	Dog + Handler	1			
3	Mwihoko 33/11 KV Sub Station	Guards	3			
4	Thika SACDEP – pole yard	Guards	4			
5	Thika SACDEP – pole yard	Dog + Handler	1			
	TOTAL	Guards	11			
		Supervisor	0			
		Dog + Handler	2			
KITUI, MWINGI ZONE						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Mwingi Office/store	Guards	5			
2	Mwingi - Pole Yard	Guards	4			
3	Kitui Commercial Office	Guards	5			
4	Kitui Commercial Office	Supervisor	2			
5	Kitui Substation	Guards	3			
6	Kitui stores/pole yard	Guards	6			
7	Nguni – Radio repeater Station	Guards	3			
8	Mbondoni repeater station	Guards	3			
	TOTAL	Guards	29			
		Supervisor	2			
		Dog + Handler	0			

UPCOMING KITUI/MWINGI ZONE						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Mutomo Office-Proposed	Guards	3			
2	Kyusiani Office-Proposed	Guards	3			
3	Seikhuru Office-Proposed	Guards	3			
	TOTAL	Guards	9			
		Supervisor	0			
		Dog + Handler	0			
KIAMBU/GITHUNGURI/GATUNDU/LIMMURU/KIKUYU ZONE						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Gatundu Office	Guards	5			
2	Ng'ethu 33/11 KV Sub Station	Guards	3			
3	Githunguri - office	Guards	5			
4	Kiambu - office	Guards	6			
5	Cianda - sub-station	Guards	3			
6	Nyaga - sub station	Guards	3			
7	Kitusuru 66/11 KV sub-station	Guards	3			
8	Maimahiu 66/11 KV Substation	Guards	5			
9	Kikuyu Sub station	Guards	3			
10	Kikuyu Office	Guards	4			
11	Rironi Sub station	Guards	3			
12	Uplands 66/11 KV Substation	Guards	3			
13	Ichaweri/Gatundu/Kimunya 33/11KV SS	Guards	3			
14	Karuri/Banana 33/11 KV Substation	Guards	3			

15	Githunguri 66/11 KV Substation	Guards	3			
16	Kirigiti/Kiu River Substation	Guards	3			
17	Lower Kabete – 66/11 KV Substation	Guards	3			
	TOTAL	Guards	61			
		Supervisor	0			
		Dog + Handler	0			
UPCOMING IN KIAMBU/GITHUNGURI/GATUNDU/LIMMURU/KIKUYU ZONE						
N O	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	NEW Kiambu Office	Guards	6			
2	NEW Gatundu Office	Guards	6			
	TOTAL	Guards	12			
		Supervisor	0			
		Dog + Handler	0			
GARISSA, WAJIR, MANDERA ZONE						
N O	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Garissa Office- Maendeleo plaza	Guards	6			
2	Garissa Office- Maendeleo plaza	Supervisor	2			
3	Garissa – Madogo pole yard	Guards	2			
4	Garissa – Modika stores	Guards	4			
5	Hulugho- power station/office	Guards	5			
6	Dadaab- power station/office	Guards	5			
7	Wajir – power station/office/stores	Guards	7			
8	Wajir – power station/office/stores	Supervisor	2			
9	Kotulo generation station	Guards	5			

10	Mandera – station & office	Guards	5			
11	Mandera – station & office	Supervisor	2			
12	Mandera – solar station	Guards	5			
13	Habaswein – station	Guards	4			
14	Habaswein – office	Guards	2			
15	Elwak - substation	Guards	4			
16	Elwak – office	Guards	3			
17	Eldas power station	Guards	4			
18	Takaba – power station	Guards	5			
19	Takaba – office	Guards	3			
20	Rhamu – power station	Guards	5			
21	Rhamu – office	Guards	3			
22	Lafey – office	Guards	5			
23	Korondile generation station	Guards	5			
24	Kamorliban generation station-lafey	Guards	5			
25	Banisa- power generation station	Guards	5			
	TOTAL	Guards	97			
		Supervisor	6			
		Dog + Handler	0			
UPCOMING INSTALLATIONS IN GARISSA, WAJIR, MANDERA ZONE						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Buna office	Guards	5			
2	Eldas Office/stores	Guards	5			
3	Mandera stores	Guards	5			

4	Griftu – power station	Guards	5			
5	Bute – power station	Guards	5			
6	Modogashe - office	Guards	3			
7	Banisa Commercial Office	Guards	3			
8	New Layfey – power gen station	Guards	5			
9	Garissa – Madogo pole yard/substation	Guards	3			
10	Habaswein – stores	Guards	4			
11	Biyamathow Mini Grid Stn	Guards	5			
12	Sarif Mini-Grid (Wajir)	Guards	5			
13	Basir Mini-Grid (Wajir)	Guards	5			
14	Gurar Mini-Grid (Wajir)	Guards	5			
15	Sarman Mini-Grid (Wajir)	Guards	5			
16	Riba Mini-Grid (Wajir)	Guards	5			
17	Hadaado Mini-Grid (Wajir)	Guards	5			
18	Gari Hills Solar Station (Mandera)	Guards	5			
19	Shimbir Fatuma Solar Station (Mandera)	Guards	5			
20	Bur Duras Solar Station (Mandera)	Guards	5			
21	Kiliweheri Solar station (Mandera)	Guards	5			
22	Shirshir Solar Station (Mandera)	Guards	5			
23	Arabia Solar station (Mandera)	Guards	5			
24	Bambo Solar station	Guards	5			
25	New Garissa offices- Maendeleo	Guards	4			
26	Bangal office- proposed	Guards	3			
27	Dadaab– office (proposed)	Guards	3			
28	Ashabito Solar Station (Mandera)	Guards	5			

29	Eldera solar stn-Lagdera (Garissa)	Guards	5			
30	Sangailu solar stn- Ijara (Garissa)	Guards	5			
31	Liboi solar station (Garissa)	Guards	5			
32	Garasweino solar stn- Fafi (Garissa)	Guards	5			
TOTALS		Guards	148			
		Supervisor	0			
		Dog + Handler	0			
NORTH EASTERN REGION REQUIREMENTS GRAND TOTALS						
ASSIGNMENT		NO.				
GUARDS		457				
SUPERVISORS		19				
DOG/HANDLERS		10				
GRAND TOTALS						

SOUTH NYANZA REGION- EXISTING GUARDING & UPCOMING INSTALLATIONS						
EXISTING INSTALLATIONS						
CLASS A						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kisii Office	Guards	7			
2	Kisii Banking Hall	Guards	6			
3	Kisii Banking Hall	Supervisor	2			
4	Kisii Stores	Guards	10			
5	Kisii Stores	Supervisor	2			
6	Kisii Stores	Dog + Handler	1			
7	Kegati 132/33Kv S/Station	Guards	8			
8	Kegati 132/33Kv S/Station	Supervisor	2			
9	Kegati 132/33Kv S/Station	Dog + Handler	1			
10	Nyamira Office	Guards	4			
11	Nyamira Office	Supervisor	2			
12	Nyamira Pole Yard	Guards	4			
13	Nyamira Pole Yard	Supervisor	2			
14	Migori Office	Guards	4			
15	Migori Office	Supervisor	2			
16	Migori Pole Yard	Guards	4			
17	Migori Pole Yard	Supervisor	2			
18	Migori Pole Yard	Dog + Handler	1			
19	Awendo Office	Guards	3			
20	Sori Office	Guards	3			

21	Kehancha Office	Guards	3			
	TOTAL	Guards	56			
		Supervisor	14			
		Dog + Handler	3			
UPCOMING INSTALLATIONS ALL ZONES						
CLASS A						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Kisii Pole Yard	Guards	3			
2	Suneka Office	Guards	3			
3	Kiamokama Office	Guards	3			
4	Eberege Office	Guards	3			
5	Nyamira South Office	Guards	3			
6	Nyamira North Office	Guards	3			
7	Nyamira Stores	Guards	4			
8	Nyamira Stores	Supervisor	2			
9	Nyamira Stores	Dog + Handler	1			
10	Awendo 132/33 Kv S/Station	Guards	10			
11	Awendo 132/33 Kv S/Station	Supervisor	2			
12	Migori Stores	Guards	6			
13	Migori Stores	Supervisor	2			
14	Migori Stores	Dog + Handler	1			
15	Macalder Office	Guards	6			
16	Macalder Pole Yard	Guards	4			
17	Macalder Pole Yard	Supervisor	2			
18	Ogeny 132/33 Kv S/Station	Guards	10			

19	Ogeny 132/33 Kv S/Station	Supervisor	2			
20	Ogeny 132/33 Kv S/Station	Dog + Handler	1			
21	Oyugis Office	Guards	3			
	TOTAL	Guards	61			
		Supervisor	10			
		Dog + Handler	3			
CLASS B INSTALLATIONS						
KISII ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Nyangena 33/11 Kv S/Station	Guards	3			
2	Nyangena 33/11 Kv S/Station	Supervisor	2			
3	Keroka 33/11 Kv S/Station	Guards	3			
4	Kiamokama 33/11 Kv S/Station	Guards	3			
5	Sameta Repeater Station	Guards	3			
6	Nyanchwa Repeater Station	Guards	3			
	TOTAL	Guards	15			
		Supervisor	2			
		Dog + Handler	0			
UPCOMING INSTALLATIONS IN KISII ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			

1	Getare 33/11 Kv S/Station	Guards	3			
2	Kisii 33/11 Kv S/Station	Guards	3			
3	Kisii 33/11 Kv S/Station	Supervisor	2			
4	Kisii Repeater Station	Guards	3			
	TOTAL	Guards	9			
		Supervisor	2			
		Dog + Handler	0			
NYAMIRA ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Nyamira 33/11 Kv S/Station	Guards	3			
2	Ikonge 33/11 Kv S/Station	Guards	3			
3	Ikonge 33/11 Kv S/Station	Supervisor	2			
4	Matutu 33/11 Kv S/Station	Guards	3			
5	Nyamira Repeater Station	Guards	3			
	TOTAL	Guards	12			
		Supervisor	2			
		Dog + Handler	0			
UPCOMING INSTALLATIONS IN NYAMIRA ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Nyamira South Office	Guards	3			
2	Nyamira North Office	Guards	3			
3	Nyamira Stores	Guards	4			
4	Nyamira Stores	Supervisor	2			
	TOTAL	Guards	10			

		Supervisor	2			
		Dog + Handler	0			
MIGORI ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Migori 33/11 Kv S/Station	Guards	3			
2	Migori 33/11 Kv S/Station	Supervisor	2			
3	Awendo 33/11 Kv S/Station	Guards	3			
4	Migori Repeater Station	Guards	3			
	TOTAL	Guards	9			
		Supervisor	2			
		Dog + Handler	0			
HOMA BAY ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			
1	Homa Bay 33/11 Kv S/Station	Guards	3			
2	Homa Bay 33/11 Kv S/Station	Supervisor	2			
3	Homa Bay Ex-Genset Station	Guards	3			
4	Oyugis 33/11 Kv S/Station	Guards	3			
5	Gembe Repeater Station	Guards	3			
	TOTAL	Guards	12			
		Supervisor	2			
		Dog + Handler	0			
UPCOMING INSTALLATIONS IN HOMABAY ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL			

1	Mosocho 33/11 Kv S/Station	Guards	3			
2	Mbita 33/11 Kv S/Station	Supervisor	2			
3	Mbita 33/11 Kv S/Station	Guards	3			
4	Adiedo 33/11 Kv S/Station	Guards	3			
5	Ndhiwa Pole Yard	Guards	3			
6	Mbita Repeater Station	Guards	3			
	TOTAL	Guards	15			
		Supervisor	2			
		Dog + Handler	0			
SOUTH NYANZA REGION REQUIREMENTS GRAND TOTALS						
	ASSIGNMENT	NO.				
	TOTAL GUARDS	199				
	TOTAL SUPERVISORS	38				
	TOTAL DOG/ HANDLERS	6				
GRAND TOTALS						

b) SECTION V - PRICE SCHEDULE FOR SERVICES

NAIROBI NORTH REGION EXISTING GUARDING & UPCOMING INSTALLATIONS						
CLASS A						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	Total Price Vat Excl.	Total Price Vat Incl.
1	Stima Plaza	Guards	48			
2	Stima Plaza	Supervisors	2			
3	Stima Plaza	Dog & Handler	1			
4	Stima Mall	Guards	6			
5	Electricity Hse NRB	Guards	58			
6	Electricity Hse NRB	Supervisors	2			
7	Ruaraka Complex	Guards	30			
8	Ruaraka Complex	Supervisors	2			
9	Ruaraka Complex	Dog & Handler	1			
10	National Control Centre	Guards	18			
11	National Control Centre	Supervisors	2			
12	National Control Centre	Dog/handler	1			
13	Training School	Dog/handler	1			
14	Training School	Guards	26			
15	Training School	Supervisors	2			
16	City Centre S/Stn	Guards	7			
17	City Centre S/Stn	Dog/ Handler	1			
TOTALS		GUARDS	193			
		SUPERVISORS	10			
		DOG/HANDLER	5			
UPCOMING ASSIGNMENTS.						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	Total Vat Excl	Total Vat Incl
1	Stima Plaza phase 1V	Guards	11			

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2	Thika Rd 220kv S/Stn	Guards	7			
3	Thika Rd 220kv S/Stn	Dog/ Handler	1			
4	Highridge S/Stn	Guards	3			
5	Mwihoko su stn	Guards	4			
	TOTALS	GUARDS	25			
		SUPERVISORS	0			
		DOG/HANDLER	1			
CLASS B						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	Total Vat Excl	Total Vat Incl
1	Sarit centre Pay Point	Guards	3			
2	Roysambu Depot	Guards	14			
3	Roysambu Depot	Supervisors	2			
4	Roysambu Depot	Dog/ Handler	1			
5	Roysambu Gate B	Guards	4			
6	Eastleigh Pay Point	Guards	6			
7	Limuru Rd Car Park	Guards	1			
8	Forest Rd Staff Quarters	Guards	3			
9	Limuru/ Forest Rd Vacant Plot	Guards	2			
10	Limuru/ Forest Rd Vacant Plot	Dog/ Handler	1			
11	Highridge Staff qtrs	Guards	6			
12	New Stima investment Office	Guards	8			
13	Westlands sub station	Guards	3			
14	Baba Ndogo sub stn	Guards	3			
15	Pangani staff qtrs	Guards	2			
16	Gigiri sub stn	Guards	4			
17	Ridgeways sub stn	Guards	4			
18	Stima Club	Guards	10			
19	Steel Billet sub stn	Guards	6			
20	Airforce Sub stn	Guards	4			

21	Airforce Sub stn	Dog/ Handler	1			
22	Kitusuru Sub stn	Guards	3			
23	Bahati Sub Stn	Guards	3			
24	Kimathi Sub Stn	Guards	3			
25	Hamsa Staff quarters	Guards	2			
26	Komarock Sub stn	Guards	3			
27	Ruai Sub Stn	Guards	3			
28	Dara Sub stn	Guards	3			
29	Temple Rd sub stn	Guards	2			
30	Cathedral sub stn	Guards	4			
31	Jevanje sub stn	Guards	3			
32	Muthurwa sub stn	Guards	4			
33	Jogoo Road paypoint	Guards	4			
TOTALS		GUARDS	120			
		SUPERVISORS	2			
		DOG/HANDLER	3			
NAIROBI NORTH REGION REQUIREMENTS						
ASSIGNMENT		NO.	TOTAL PRICE VAT EXCL.	TOTAL PRICE VAT INCL.		
TOTAL GUARDS		338				
TOTAL SUPERVISORS		12				
TOTAL DOG/ HANDLERS		9				
GRAND TOTAL						

NAIROBI SOUTH REGION - INSTALLATIONS GUARDING ASSIGNMENTS+						
CLASS A						
NAIROBI SOUTH COUNTY - 1						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Isiolo Road Bulk stores	Guards	16			
2	Isiolo Road Bulk stores	Dog/handler	1			
3	Likoni Road 90 Mva	Guards	4			
4	Likoni Road 90 Mva	Dog&Handler	1			
5	Nairobi South Depot/Staff qtrs	Guards	30			
6	Nairobi South Depot/Staff qtrs	Dog&Handler	3			
7	Nairobi South Depot/Staff qtrs	Supervisor	2			
8	Athi-River (Portlands) Sub Station	Dog & handler	1			
9	Athi-River (Portlands) Sub Station	Guards	3			
10	Athi-River 220 Sub station	Guards	5			
11	Athi-River 220 Sub station	Dog&Handler	1			
	TOTALS	GUARDS	58			
		SUPERVISORS	2			
		DOG & HANDLER	7			
CLASS B						
EMBAKASI 220 COMPLEX						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Embakasi 220 Transmission stn	Guards	13			
2	Embakasi 220 Transmission stn	Dog&Handler	1			
3	Embakasi 220 Transmission stn	Supervisor	2			

4	Mombasa Road sub station	Guards	2			
5	Mombasa Road sub station	Dog&handler	1			
6	Mombasa Road pole yard	Guards	4			
7	Mombasa Road pole yard	Dog&handler	1			
8	Capacitor Bank	Guards	2			
9	Capacitor Bank	Dog&Handler	1			
10	Kiang'ombe Wayleaves Trace	Guards	4			
	TOTALS	GUARDS	25			
		SUPERVISORS	2			
		DOG & HANDLER	4			
NAIROBI SOUTH COUNTY - 2						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Mbotela staff quarters	Guards	4			
2	City Stadium sub station	Guards	3			
3	Industrial Area road sub station	Guards	6			
4	New Airport sub station	Guards	3			
5	New Airport sub station	Dog&handler	1			
6	Dandora sub station	Guards	4			
7	Dandora sub station	Dog&Handler	1			
8	NSSF Substation	Guards	2			
9	NSSF Substation	Dog&Handler	1			
10	Villa franca substation	Guards	3			
11	Villa franca substation	Dog&Handler	1			
12	Mombasa Road Vacant Plot	Guards	4			

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13	Imara Daima Wayleaves Trace	Guards	4			
	TOTALS	GUARDS	33			
		SUPERVISORS	0			
		DOG & HANDLER	4			
MACHAKOS COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Mlolongo Office	Guards	5			
2	Triumph Switching Station	Guards	3			
3	Lukenya Sub Station	Guards	3			
4	Lukenya Sub Station	Dog&Handler	1			
5	Syokimau Sub Station	Guards	4			
6	Syokimau Sub Station	Dog&Handler	1			
7	Machakos office	Guards	7			
8	Machakos office	Supervisor	2			
9	Machakos stores	Guards	2			
10	Machakos sub station/pole yard	Guards	4			
11	Machakos sub station/pole yard	Dog&Handler	1			
12	Mua Hill Repeater stn	Guards	3			
	TOTALS	GUARDS	31			
		SUPERVISORS	2			
		DOG & HANDLER	3			
KANGUNDO RD ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Ruai office	Guards	5			

2	Tala offices	Guards	4			
3	Tala Sub Station (Nguluni)	Guards	4			
4	Tala Sub Station (Nguluni)	Dog&Handler	1			
5	Matuu Office	Guards	3			
6	Matuu Sub Station	Guards	2			
7	Matuu Sub Station	Dog&Handler	1			
8	Kithyoko Sub Station	Guards	2			
9	Kithyoko Sub Station	Dog&Handler	1			
10	Oldonyo Sabuk Repeater stn	Guards	3			
11	Muka Mukuu sub station	Guards	2			
12	Muka Mukuu sub station	Dog&Handler	1			
	TOTALS	GUARDS	25			
		SUPERVISORS	0			
		DOG & HANDLER	4			
MAKUENI COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Wote office	Guards	3			
2	Wote Parking Yard	Guards	3			
3	Mtito Andei Office	Guards	5			
4	Mtito Andei Sub Station	Guards	5			
5	Mtito Andei Sub Station	Dog&Handler	1			
6	Emali office	Guards	3			
7	Emali stores	Guards	4			
8	Kibwezi office	Guards	3			
9	Kilome Repeater station	Guards	3			

10	Kiboko sub station	Guards	2			
11	Kiboko sub station	Dog&handler	1			
12	Mbui Nzau Repeater station	Guards	3			
TOTALS		GUARDS	34			
		SUPERVISORS	0			
		DOG & HANDLER	2			

UPCOMING ASSIGNMENTS

NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Umoja 23 MVA Sub Station	Guards	3			
2	Syokimau SGR Sub Station	Guards	4			
3	Nairobi South Depot Laboratory	Guards	2			
4	Nairobi South Depot Warehouse	Guards	2			
TOTALS		GUARDS	11			
		SUPERVISORS	0			
		DOG & HANDLER	0			

NAIROBI SOUTH REGION REQUIREMENTS

ASSIGNMENT	NO.	TOTAL PRICE VAT EXCL.	TOTAL PRICE VAT INCL.
TOTAL GUARDS	217		
TOTAL SUPERVISORS	6		
TOTAL DOG/ HANDLERS	24		
GRAND TOTAL			

NAIROBI WEST REGION GUARDED AND UPCOMING INSTALLATIONS						
CLASS A						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Adams Arcade Paypoint	Guards	4			
2	Nairobi west substation/stores	Guards	17			
3	Nairobi west substation/stores	Dog/handler	1			
4	Karen substation	Guards	5			
5	Jamhuri ASK stand	Guards	3			
6	Kileleshwa substation	Guards	5			
7	Kileleshwa substation	Dog/handler	1			
8	Langata substation	Guards	5			
9	Lavington substation	Guards	4			
10	Lavington substation	Dog/handler	1			
11	Birika transmitter in Namanga	Guards	3			
12	Magadi substation	Guards	4			
13	Nkoroi substation	Guards	3			
14	Kajiado Office	Guards	5			
TOTALS		GUARDS	58			
		SUPERVISORS	0			
		DOG/HANDLER	3			
CLASS B						
NAIROBI & KAJIADO ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Karen O&M office(New)	Guards	2			
2	Mamiaka substation	Guards	4			
3	Ragafi substation	Dog/Handler	1			
4	Ragafi substation	Guards	5			

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5	Ragati office	Guards	7			
6	Kabete substation	Guards	3			
7	Dagoretti substation	Guards	3			
8	Milele Mall in Ngong	Guards	5			
9	Kajiado substation	Guards	3			
10	Namanga office	Guards	3			
11	Namanga stores	Guards	5			
12	Kitengela substation	Guards	3			
13	Kitengela stores	Guards	2			
14	New Kitengela EPZ Office	Guards	5			
15	Loitoktok office	Guards	3			
16	Loitoktok substation	Guards	2			
17	Loitoktok stores	Guards	3			
18	Enkarasha repeater station -Namanga	Guards	3			
19	Maasai Mall/Office/store	Guards	4			
20	Maasai Mall/yard	guards	3			
21	Ngong substation	Guards	3			
22	Ngong road substation	Guards	3			
23	Ngong Hills Repeater station	Guards	3			
TOTALS		GUARDS	77			
		SUPERVISOR	0			
		DOG/HANDLER	1			
UPCOMING ASSIGNMENTS.						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Ololua 66/11 kv	Guards	4			
2	Isinya substation 66/11 kv	Guards	5			
3	Isinya substation 66/11 kv	Supervisor	2			
4	Isinya substation 66/11 kv	Dog/Handler	1			
5	Kimuka substation 220/66 kv	Guards	3			
6	Nkoroi O&M office	Guards	2			
7	Lavington O&M office	Guards	2			

TOTALS	GUARDS	16		
	SUPERVISOR	2		
	DOG/HANDLER	1		
NAIROBI WEST REGION REQUIREMENTS				
	ASSIGNMENT	NO.	TOTAL PRICE VAT EXCL.	TOTAL PRICE VAT INCL.
	TOTAL GUARDS	151		
	TOTAL SUPERVISORS	2		
	TOTAL DOG/HANDLER	5		
	GRAND TOTALS			

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MT. KENYA REGION GUARDING SERVICES AND UPCOMING INSTALLATIONS						
NYERI COUNTY						
CLASS A						
NO.	ASSIGNMENT	DEPLOYMENT	Q	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Stima House Nyeri	Guards	11			
2	Supervisors(Stima house Nyeri)	Supervisor	2			
3	Diana centre	Guards	7			
4	Supervisor(Diana Center)	Supervisor	1			
5	Kingongo stores	Guards	7			
6	Kingongo store dog handler	Dog + Handler	1			
7	Kiganjo Control center/132 KVA SS	Guards	7			
8	Kiganjo Control center/132 KVA SS	Dog + Handler	1			
TOTAL		Guards	32			
		Supervisor	3			
		Dog + Handler	2			
KIRINYAGA COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Kutus 132 s/stn	Dog + Handler	1			
2	Kutus 132 s/stn	Guards	5			
TOTAL		Guards	5			
		Supervisor	0			
		Dog + Handler	1			
EMBU COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Kamburu 220 s/stn	Guards	4			
TOTAL		Guards	4			
		Supervisor	0			
		Dog + Handler	0			
LAKIPIA COUNTY						

NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Nanyuki 132 Kva Sub station	Dog/Handler	1			
2	Nanyuki 132 s/stn	Guards	4			
TOTAL		Guards	4			
		Supervisor	0			
		Dog + Handler	1			
CLASS B						
NYERI COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Ruringu s/stn	Guards	4			
2	Blue valley staff sqrts	Guards	3			
3	Sagana falls	Guards	3			
4	Othaya office	Guards	3			
5	Othaya s/stn	Guards	3			
6	Nyeri leave house	Guards	2			
7	Old stima club/Archives	Guards	2			
8	Mweiga s/stn	Guards	3			
9	Narumoro s/stn	Guards	3			
10	Gamerock s/stn/kiganjo 33KVA	Guards	3			
11	Gamerock s/stn/kiganjo 33KVA	Dog+Handler	1			
12	Kabiruini ask stand	Guards	2			
13	Nyeri hill rpt stn	Guards	2			
14	Karatina s/stn	Guards	3			
TOTAL		Guards	36			
		Supervisor	0			
		Dog + Handler	1			
UPCOMING NYERI COUNTY						

NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Mukurue-ini s/stn	Guards	3			
TOTAL		Guards	3			
		Supervisor	0			
		Dog + Handler	0			
KIRINYAGA COUNTY						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Kerugoya office	Guards	5			
2	Kerugoya stores	Guards	4			
3	Mwea office	Guards	4			
4	Kerugoya s/stn	Guards	3			
5	Kutus 33 s/stn	Guards	3			
8	Sagana s/stn	Guards	3			
9	Mwea s/stn	Guards	3			
TOTAL		Guards	25			
		Supervisor	0			
		Dog + Handler	0			
UPCOMING KIRINYAGA						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Kerugoya 33 s/stn	Guards	3			
2	Kutus stores	Guards	7			
TOTAL		Guards	10			
		Supervisor	0			
		Dog + Handler	0			
MURANGA COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Muranga office	Guards	8			
2	Muranga office supervisor	supervisor	2			
3	Murang'a stores	Guards	5			
4	Muranga s/stn	Guards	3			
5	Kabati office	Guards	4			
6	Makuyu s/stn	Guards	4			
7	Ng'araria s/stn	Guards	3			

8	Githambo 33 S/Stn	Guards	3			
9	Kangema s/stn	Guards	3			
10	Kangari Hill Offices	Guards	4			
TOTAL		Guards	37			
		Supervisor	2			
		Dog + Handler	0			
UPCOMING MURANGA						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Kaharati s/stn	Guards	3			
2	Kangema office	Guards	4			
3	Kahaine 33 kva ss	Guards	3			
TOTAL		Guards	10			
		Supervisor	0			
		Dog + Handler	0			
EMBU COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Embu office	Guards	8			
2	Embu office supervisor	Supervisor	2			
3	Embu old pole yard	Guards	3			
4	Embu east s/stn(Embu Town)	Guards	3			
5	New Store/Pole Yard Embu	Guards	6			
6	New Store/Pole Yard Embu	D/HANDLER	1			
7	Embu s/stn(Muthatari)	Guards	3			
8	Kiambere rpt stn	Guards	3			
9	Kivaa/Kamburu office	Guards	3			
10	Kamburu 33/11 s/stn	Guards	2			
11	Kindaruma ss 33 Kva	Guards	3			
12	Kyeni s/stn 33 KVA	Guards	3			
13	Embu ask stand	Guards	2			
14	Karue hill rpt stn	Guards	3			
15	Masinga s/stn	Guards	3			
TOTAL		Guards	45			
		Supervisor	2			
		Dog + Handler	1			
THARAKA NITHI COUNTY						

NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Chuka office	Guards	6			
2	Marimanti office	Guards	3			
3	Marima s/stn	Guards	3			
TOTAL		Guards	12			
		Supervisor	0			
		Dog + Handler	0			
MERU COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Meru office	Guards	8			
2	Supervisors Meru office	Supervisor	2			
3	Kinoru s/stn	Guards	4			
4	Embori s/stn	Guards	3			
5	Kianjai s/stn	Guards	3			
6	Kanyekiine s/stn	Guards	3			
7	Maua office	Guards	3			
8	Nyambene rpt stn	Guards	3			
TOTAL		Guards	27			
		Supervisor	2			
		Dog + Handler	0			
UPCOMING MERU						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Mikinduri 33 s/stn	Guards	3			
TOTAL		Guards	3			
		Supervisor	0			
		Dog + Handler	0			
ISIOLO COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Isiolo office	Guards	4			
2	Isiolo s/stn	Guards	3			
3	Merti office	Guards	4			
4	Merti s/stn	Guards	3			
TOTAL		Guards	14			
		Supervisor	0			
		Dog + Handler	0			
UPCOMING ISIOLO COUNTY						

NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Garba Tuila Office	Guards	4			
TOTAL		Guards	4			
		Supervisor	0			
		Dog + Handler	0			
MARSABIT COUNTY						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Marsabit office	Guards	3			
2	Marsabit Power stn	Guards	5			
3	Marsabit windstar power stn	Guards	3			
4	Moyale s/stn/staff quarters	Guards	6			
5	Moyale commercial Town office	Guards	3			
6	Moyale Border Switching station	Guards	2			
TOTAL		Guards	22			
		Supervisor	0			
		Dog + Handler	0			
UPCOMING MARSABIT						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Laisamis s/stn	Guards	4			
2	North Horr office	Guards	3			
3	Sololo office and substation	Guards	4			
4	Ambalo power station(solar)	Guards	3			
5	Illaut power station(solar)	Guards	3			
6	Balesa power station(solar)	Guards	3			
7	Maikona power station	Guards	3			
TOTAL		Guards	23			
		Supervisor	0			
		Dog + Handler	0			
LAIKIPIA COUNTY						

NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Nanyuki office	Guards	6			
2	Nanyuki leave house	Guards	2			
3	Equator 33 s/stn	Guards	3			
4	Nanyuki staff qrts	Guards	3			
5	Oldaiga rpt stn	Guards	3			
TOTAL		Guards	17			
		Supervisor	0			
		Dog + Handler	0			
MT. KENYA REGION REQUIREMENTS GRAND TOTALS						
ASSIGNMENT		NO.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL		
TOTAL GUARDS		333				
TOTAL SUPERVISORS		9				
TOTAL DOG/ HANDLERS		6				
GRAND TOTALS						

Guards	8			
Guards	10			
GUARDS	56			
SUPERVISORS	2			
DOG/HANDLER	2			

KERICHO COUNTY

DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
Guards	5			
Guards	4			
Guards	5			
GUARDS	14			
SUPERVISORS	0			
DOG/HANDLER	0			

LAIKIPIA COUNTY

DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
Guards	4			
GUARDS	4			
SUPERVISORS	0			
DOG/HANDLER	0			

CLASS B

NAKURU COUNTY

DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
Guards	3			

INSTALLATIONS

TOTAL PRICE VAT
INCL

KENYA POWER &

2	Olbanita substation	Guards	3			
3	Nakuru ASK stand	Guards	3			
4	Kabarak Sub-station	Guard	3			
5	Olbanita substation	Guard	3			
6	Bahati sub-station	Guards	3			
7	Milimani staff qtrs	Guards	2			
8	Molo office	Guards	5			
9	Njoro sub-station	Guards	3			
10	Elburgon Sub-station	Guards	3			
11	Londiani sub-station	Guards	3			
12	Lodiani Repeater Station	Guards	3			
13	Timboroa Sub Station	Guards	3			
14	Eburu Repeater Stn	Guards	3			
15	Kikopey Sub-station	Guards	3			
16	Gilgil Office	Guards	4			
17	Subukia sub-station	Guards	3			
18	Mwariki Sub Station	Guards	3			
19	Londiani sub-station	Guards	3			
20	Lodiani Repeater Station	Guards	3			
21	Timboroa Sub Station	Guards	3			
22	Eburu Repeater Stn	Guards	3			
23	Kikopey Sub-station	Guards	3			
24	Subukia sub-station	Guards	3			
25	Mwariki Sub Station	Guards	3			
26	Naivasha pole yard	Dog + Handler	1			
27	Naivasha pole yard	Guards	3			

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NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Eldoret Emergency Office	Guards	4			
2	Marketing office	Guards	2			
3	Eldoret Sub Station	Guards	3			
4	Nandi Road Building	Guards	3			
5	Nandi Road Building	Dog & Handler	1			
6	Muyodi Office and Staff Qtrs	Guards	4			
7	Eldoret KCC Sub Station	Guards	3			
8	Elgon View Sub Station	Guards	3			
9	Chepkoilel Sub Station	Guards	3			
10	Moi Barracks Sub Station	Guards	3			
11	Nyaru Repeater Station	Guards	3			
12	Surungai Repeater Station	Guards	3			
		Guards	34			
		Supervisor	0			
		Dog & Handler	1			
UASIN GISHU, ELDORET ZONE UPCOMING INSTALLATIONS						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL.	TOTAL PRICE VAT INCL.
1	Kapseret Sub Station	Guards	3			
2	Moiben Sub Station	Guards	3			
TOTALS		Guards	6			
		Supervisor	0			

		Dog & Handler	0			
NANDI/KAPSABET ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL.	TOTAL PRICE VAT INCL.
1	Kapsabet Office	Guards	6			
2	Kapsabet Office	Supervisor	2			
3	Kapsabet/Kamobo Pole Yard	Guards	4			
4	Nandi Hills Sub Station	Guards	3			
5	Chebarbar Sub Station	Guards	3			
6	Kapsumbeiywa Sub Station	Guards	3			
7	Kapsimatwa Repeater Station	Guards	3			
8	Lessos Sub Station	Guards	3			
	TOTALS	Guards	25			
		Supervisor	2			
		Dog & Dog Handler	0			
NANDI , KAPSABET ZONE UPCOMING INSTALLATIONS						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL.	TOTAL PRICE VAT INCL.
1	Aldai Sub Station	Guards	3			
2	Kabiyet Sub Station	Guards	3			
	TOTALS	Guards	6			
		Supervisor	0			
		Dog & Dog Handler	0			
ELGEIYO MARAKWET/ITEN ZONE						

WESTERN REGION GUARDING ASSIGNMENTS & UPCOMING INSTALLATIONS						
CLASS A						
KISUMU & KAKAMEGA ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Electricity House Kisumu	Guards	25			
2	Electricity House Kisumu	Supervisors	2			
3	Mamboleo substation & Pole Yard	Guards	12			
4	Mamboleo substation & Pole Yard	Dog + Handler	1			
5	Mamboleo substation & Pole Yard	Supervisors	2			
6	Kenshop Office	Guards	2			
7	Milimani staff quarters	Guards	6			
8	Ondiek road Staff quarters	Guards	6			
9	Karume road staff quarters	Guards	5			
10	Electricity E/Hse Kakamega	Guards	11			
11	Musaga 132KV substation	Guards	6			
	TOTALS	GUARDS	73			
		SUPERVISORS	4			
		DOG/HANDLER	1			
CLASS B						
KISUMU, SIAYA, BUSIA, MUHORONI, VIHIGA BUNGOMA, MUMIAS, KAKAMEGA & WEBUYE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Obote Road substation	Guards	3			
2	Kisian substation	Guards	3			

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3	Vacant staff quarters milimani	Guards	2			
4	Bondo Office	Guards	3			
5	Gobei Repeater Hills	Guards	3			
6	Opoda Pole yard	Guards	3			
7	Siaya substation	Guards	3			
8	Siaya office	Guards	4			
9	Siaya Transformer yard	Guards	3			
10	Ugunja Office	Guards	4			
11	Ugunja Transformer yard	Guards	3			
12	Nyamninia substation	Guards	3			
13	Ruambwa substation	Guards	3			
14	Busia office	Guards	7			
15	Bumala substation	Guards	3			
16	Busia Tower 40 Repeater Station	Guards	2			
17	Korinda (Busia) substation	Guards	3			
18	Miwani substation	Guards	3			
19	Muhoroni Sugar substation	Guards	3			
20	Muhoroni office	Guards	4			
21	Chemeli substation	Guards	3			
22	Maseno substation	Guards	3			
23	Kibos substation	Guards	3			
24	Ahero substation	Guards	3			
25	Mbale Emergency Office	Guards	2			
26	Maragoli Repeater station	Guards	3			

27	Majengo substation	Guards	3			
28	Chavakali substation	Guards	3			
29	Cheptulu sub station	Guards	3			
30	Butere substation	Guards	3			
31	Mumias substation	Guards	3			
32	Kakamega substation/Pole yard	Guards	4			
33	Ingotse substation	Guards	3			
34	Sibembe substation	Guards	3			
35	Bungoma office	Guards	3			
36	Bungoma Stores	Guards	4			
37	Sirisia Emergency office	Guards	3			
38	Kapsokwony Emergency office	Guards	3			
39	Malakisi Emergency office	Guards	3			
40	Katito office	Guards	3			
41	Mumias office	Guards	3			
42	Mbale office	Guards	3			
43	Kisumu East 33/11kv substation	Guards	5			
44	Webuye Panpaper 132kv substation	Guards	4			
45	Webuye 33/11kv substation	Guards	3			
46	Webuye Office	Guards	4			
47	Rangala Stores Yard	Guards	3			
48	Sio Port Office	Guards	3			
	TOTAL	GUARDS	157			

		SUPERVISORS	0			
		DOG/HANDLER	0			
UPCOMING INSTALLATIONS						
KISUMU, SIAYA, BUSIA, MUHORONI & VIHIGA						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.
1	Kombewa Mkt substation	Guards	3			
2	Kafito Mkt Substation	Guards	3			
3	Kiboswa Mkt Subation	Guards	3			
4	Bondo Township	Guards	3			
5	Wagai Mkt substation	Guards	3			
6	Ugunja Mkt substation	Guards	3			
7	Nambale Mkt Ssubstation	Guards	3			
8	Luanda Office	Guards	3			
9	Malava Office	Guards	3			
10	Kisumu South Substation	Guards	3			
	TOTAL GUARDS	GUARDS	30			
		SUPERVISORS	0			
		DOG/HANDLER	0			
WEST KENYA REGION REQUIREMENTS GRAND TOTALS						
	ASSIGNMENT	NO.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL.		
	TOTAL GUARDS	260				
	TOTAL SUPERVISORS	4				
	TOTAL DOG/ HANDLERS	1				

GRAND TOTAL		
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NORTH EASTERN REGION EXISTING GUARDING & UPCOMING INSTALLATIONS						
CLASS A- EXISTING INSTALLATIONS						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT	Total Vat	Total Vat
			L	Excl.	Excl	Incl
1	Thika Arcade Offices	Guards	15			
2	Thika Arcade Offices	Supervisor	2			
3	Thika Depot/ Store/substation	Guards	16			
4	Thika Depot/ Store/substation	Supervisor	2			
5	Thika Depot/ Store/substation	Dog + Handler	1			
6	Limuru Depot/ Store/substation	Guards	5			
7	Limuru Depot/ Store/substation	Supervisor	2			
8	Limuru Depot/ Store/substation	Dog + Handler	1			
9	Limuru Commercial office (Ushirika plaza)	Guards	4			
10	Ndenderu/Nairobi North-220/66 KV Substation	Guards	5			
11	Ndenderu/Nairobi North-220/66 KV Substation	Supervisor	1			
12	Ndenderu/Nairobi North-220/66 KV Substation	Dog + Handler	1			
	TOTAL	Guards	45			
		Supervisor	7			
		Dog + Handler	3			
UPCOMING INSTALLATIONS						
NO	ASSIGNMENT	DEPLOYME NT	TOTAL	RATE VAT	Total Vat	Total Vat
			L	Excl.	Excl	Incl

1	Kitui 132/33KV s/s	Guards	4			
2	Kitui 132/33KV s/s	Dog + Handler	1			
	TOTAL	Guards	4			
		Supervisor	0			
		Dog + Handler	1			
CLASS B INSTALLATIONS						
THIKA, RUIRU ZONE						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	Total Vat Excl	Total Vat Incl
1	Ndarugu Sub Station	Guards	7			
2	Ndarugu Sub Station	Dog + Handler	1			
3	Ndula sub station	Guards	3			
4	Thika industrial sub station	Guards	3			
5	JKUAT 66/11 KV Substation	Guards	3			
6	Thika pole yard	Guards	4			
7	Thika pole yard	Dog + Handler	1			
8	Ruiru – Transmission office	Guards	5			
9	Ruiru – Transmission office	Supervisor	2			
10	Ruiru – Transmission office	Dog + Handler	1			
11	Ruiru Emergency office	Guards	5			
12	Ruiru substation	Guards	2			
13	Ruiru Stores	Guards	9			
14	Ruiru Emergency office/stores/substn	Supervisor	2			
15	Ruiru Emergency office/Stores/substn	Dog + Handler	1			
	TOTAL	Guards	41			
		Supervisor	4			

		Dog + Handler	4			
UPCOMING THIKA/RUIRU ZONE						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	Total Vat Excl	Total Vat Incl
1	Kisii – stores	Guards	4			
2	Kisii – stores	Dog + Handler	1			
3	Mwihako 33/11 KV Sub Station	Guards	3			
4	Thika SACDEP – pole yard	Guards	4			
5	Thika SACDEP – pole yard	Dog + Handler	1			
	TOTAL	Guards	11			
		Supervisor	0			
		Dog + Handler	2			
KITUI, MWINGI ZONE						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	Total Vat Excl	Total Vat Incl
1	Mwingi Office/store	Guards	5			
2	Mwingi - Pole Yard	Guards	4			
3	Kitui Commercial Office	Guards	5			
4	Kitui Commercial Office	Supervisor	2			
5	Kitui Substation	Guards	3			
6	Kitui stores/pole yard	Guards	6			
7	Nguni – Radio repeater Station	Guards	3			
8	Mbondoni repeater station	Guards	3			
	TOTAL	Guards	29			
		Supervisor	2			
		Dog + Handler	0			

UPCOMING KITUI/MWINGI ZONE						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	Total Vat Excl	Total Vat Incl
1	Mutomo Office-Proposed	Guards	3			
2	Kyusiani Office-Proposed	Guards	3			
3	Seikhuru Office-Proposed	Guards	3			
	TOTAL	Guards	9			
		Supervisor	0			
		Dog + Handler	0			
KIAMBU/GITHUNGURI/GATUNDU/LIMMURU/KIKUYU ZONE						
NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	Total Vat Excl	Total Vat Incl
1	Gatundu Office	Guards	5			
2	Ng'ethu 33/11 KV Sub Station	Guards	3			
3	Githunguri - office	Guards	5			
4	Kiambu – office	Guards	6			
5	Cianda – sub-station	Guards	3			
6	Nyaga - sub station	Guards	3			
7	Kitusuru 66/11 KV sub-station	Guards	3			
8	Maimahiu 66/11 KV Substation	Guards	5			
9	Kikuyu Sub station	Guards	3			
10	Kikuyu Office	Guards	4			
11	Rironi Sub station	Guards	3			
12	Uplands 66/11 KV Substation	Guards	3			
13	Ichaweri/Gatundu/Ki munyu 33/11KV SS	Guards	3			
14	Karuri/Banana 33/11 KV Substation	Guards	3			

15	Githunguri 66/11 KV Substation	Guards	3			
16	Kirigiti/Kiu River Substation	Guards	3			
17	Lower Kabete – 66/11 KV Substation	Guards	3			
	TOTAL	Guards	61			
		Supervisor	0			
		Dog + Handler	0			

UPCOMING IN KIAMBU/GITHUNGURI/GATUNDU/LIMMURU/KIKUYU ZONE

NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	Total Vat Excl	Total Vat Incl
1	NEW Kiambu Office	Guards	6			
2	NEW Gatundu Office	Guards	6			
	TOTAL	Guards	12			
		Supervisor	0			
		Dog + Handler	0			

GARISSA, WAJIR, MANDERA ZONE

NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	Total Vat Excl	Total Vat Incl
1	Garissa Office- Maendeleo plaza	Guards	6			
2	Garissa Office- Maendeleo plaza	Supervisor	2			
3	Garissa – Madogo pole yard	Guards	2			
4	Garissa – Modika stores	Guards	4			
5	Hulugho– power station/office	Guards	5			
6	Dadaab– power station/office	Guards	5			
7	Wajir – power station/office/stores	Guards	7			
8	Wajir – power station/office/stores	Supervisor	2			
9	Katulo generation station	Guards	5			

10	Mandera – station & office	Guards	5			
11	Mandera – station & office	Supervisor	2			
12	Mandera – solar station	Guards	5			
13	Habaswein – station	Guards	4			
14	Habaswein – office	Guards	2			
15	Elwak - substation	Guards	4			
16	Elwak – office	Guards	3			
17	Eldas power station	Guards	4			
18	Takaba – power station	Guards	5			
19	Takaba – office	Guards	3			
20	Rhamu – power station	Guards	5			
21	Rhamu – office	Guards	3			
22	Lafey – office	Guards	5			
23	Korondile generation station	Guards	5			
24	Kamorliban generation station-lafey	Guards	5			
25	Banisa– power generation station	Guards	5			
	TOTAL	Guards	97			
		Supervisor	6			
		Dog + Handler	0			

UPCOMING INSTALLATIONS IN GARISSA, WAJIR, MANDERA ZONE

NO	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT Excl.	Total Vat Excl	Total Vat Incl
1	Buna office	Guards	5			
2	Eldas Office/stores	Guards	5			

3	Mandera stores	Guards	5			
4	Griftu – power station	Guards	5			
5	Bute – power station	Guards	5			
6	Modogashe - office	Guards	3			
7	Banisa Commercial Office	Guards	3			
8	New Layfey – power gen station	Guards	5			
9	Garissa – Madogo pole yard/substation	Guards	3			
10	Habaswein – stores	Guards	4			
11	Biyamathow Mini Grid Stn	Guards	5			
12	Sarif Mini-Grid (Wajir)	Guards	5			
13	Basir Mini-Grid (Wajir)	Guards	5			
14	Gurar Mini-Grid (Wajir)	Guards	5			
15	Sarman Mini-Grid (Wajir)	Guards	5			
16	Riba Mini-Grid (Wajir)	Guards	5			
17	Hadaado Mini-Grid (Wajir)	Guards	5			
18	Gari Hills Solar Station (Mandera)	Guards	5			
19	Shimbir Fatuma Solar Station (Mandera)	Guards	5			
20	Bur Duras Solar Station (Mandera)	Guards	5			
21	Kiliweheri Solar station (Mandera)	Guards	5			
22	Shirshir Solar Station (Mandera)	Guards	5			
23	Arabia Solar station (Mandera)	Guards	5			
24	Bambo Solar station	Guards	5			
25	New Garissa offices- Maendeleo	Guards	4			
26	Bangal office-proposed	Guards	3			
27	Dadaab– office (proposed)	Guards	3			

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28	Ashabito Solar Station (Mandera)	Guards	5			
29	Eldera solar stn- Lagdera (Garissa)	Guards	5			
30	Sangailu solar stn- Ijara (Garissa)	Guards	5			
31	Liboi solar station (Garissa)	Guards	5			
32	Garasweino solar stn- Fafi (Garissa)	Guards	5			
TOTALS		Guards	148			
		Supervisor	0			
		Dog + Handler	0			
NORTH EASTERN REGION REQUIREMENTS GRAND TOTALS						
ASSIGNMENT		NO.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL		
GUARDS		457				
SUPERVISORS		19				
DOG/HANDLERS		10				
GRAND TOTALS						

SOUTH NYANZA REGION- EXISTING GUARDING & UPCOMING INSTALLATIONS						
EXISTING INSTALLATIONS						
CLASS A						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT EXCL	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Kisii Office	Guards	7			
2	Kisii Banking Hall	Guards	6			
3	Kisii Banking Hall	Supervisor	2			
4	Kisii Stores	Guards	10			
5	Kisii Stores	Supervisor	2			
6	Kisii Stores	Dog + Handler	1			
7	Kegati 132/33Kv S/Station	Guards	8			
8	Kegati 132/33Kv S/Station	Supervisor	2			
9	Kegati 132/33Kv S/Station	Dog + Handler	1			
10	Nyamira Office	Guards	4			
11	Nyamira Office	Supervisor	2			
12	Nyamira Pole Yard	Guards	4			
13	Nyamira Pole Yard	Supervisor	2			
14	Migori Office	Guards	4			
15	Migori Office	Supervisor	2			
16	Migori Pole Yard	Guards	4			
17	Migori Pole Yard	Supervisor	2			
18	Migori Pole Yard	Dog + Handler	1			
19	Awendo Office	Guards	3			
20	Sori Office	Guards	3			

21	Kehancha Office	Guards	3			
	TOTAL	Guards	56			
		Supervisor	14			
		Dog + Handler	3			
UPCOMING INSTALLATIONS ALL ZONES						
CLASS A						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT EXCL	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Kisii Pole Yard	Guards	3			
2	Suneka Office	Guards	3			
3	Kiamokama Office	Guards	3			
4	Eberege Office	Guards	3			
5	Nyamira South Office	Guards	3			
6	Nyamira North Office	Guards	3			
7	Nyamira Stores	Guards	4			
8	Nyamira Stores	Supervisor	2			
9	Nyamira Stores	Dog + Handler	1			
10	Awendo 132/33 Kv S/Station	Guards	10			
11	Awendo 132/33 Kv S/Station	Supervisor	2			
12	Migori Stores	Guards	6			
13	Migori Stores	Supervisor	2			
14	Migori Stores	Dog + Handler	1			
15	Macalder Office	Guards	6			
16	Macalder Pole Yard	Guards	4			

17	Macalder Pole Yard	Supervisor	2			
18	Ogeny 132/33 Kv S/Station	Guards	10			
19	Ogeny 132/33 Kv S/Station	Supervisor	2			
20	Ogeny 132/33 Kv S/Station	Dog + Handler	1			
21	Oyugis Office	Guards	3			
	TOTAL	Guards	61			
		Supervisor	10			
		Dog + Handler	3			
CLASS B INSTALLATIONS						
KISII ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT EXCL	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Nyangena 33/11 Kv S/Station	Guards	3			
2	Nyangena 33/11 Kv S/Station	Supervisor	2			
3	Keroka 33/11 Kv S/Station	Guards	3			
4	Kiamokama 33/11 Kv S/Station	Guards	3			
5	Sameta Repeater Station	Guards	3			
6	Nyanchwa Repeater Station	Guards	3			
	TOTAL	Guards	15			
		Supervisor	2			
		Dog + Handler	0			

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UPCOMING INSTALLATIONS IN KISII ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT EXCL	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Getare 33/11 Kv S/Station	Guards	3			
2	Kisii 33/11 Kv S/Station	Guards	3			
3	Kisii 33/11 Kv S/Station	Supervisor	2			
4	Kisii Repeater Station	Guards	3			
	TOTAL	Guards	9			
		Supervisor	2			
		Dog + Handler	0			
NYAMIRA ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT EXCL	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Nyamira 33/11 Kv S/Station	Guards	3			
2	Ikonge 33/11 Kv S/Station	Guards	3			
3	Ikonge 33/11 Kv S/Station	Supervisor	2			
4	Matutu 33/11 Kv S/Station	Guards	3			
5	Nyamira Repeater Station	Guards	3			
	TOTAL	Guards	12			
		Supervisor	2			
		Dog + Handler	0			
UPCOMING INSTALLATIONS IN NYAMIRA ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT EXCL	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Nyamira South Office	Guards	3			
2	Nyamira North Office	Guards	3			

3	Nyamira Stores	Guards	4			
4	Nyamira Stores	Supervisor	2			
	TOTAL	Guards	10			
		Supervisor	2			
		Dog + Handler	0			
MIGORI ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE VAT EXCL	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Migori 33/11 Kv S/Station	Guards	3			
2	Migori 33/11 Kv S/Station	Supervisor	2			
3	Awendo 33/11 Kv S/Station	Guards	3			
4	Migori Repeater Station	Guards	3			
	TOTAL	Guards	9			
		Supervisor	2			
		Dog + Handler	0			
HOMA BAY ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Homa Bay 33/11 Kv S/Station	Guards	3			
2	Homa Bay 33/11 Kv S/Station	Supervisor	2			
3	Homa Bay Ex-Genset Station	Guards	3			
4	Oyugis 33/11 Kv S/Station	Guards	3			
5	Gembe Repeater Station	Guards	3			
	TOTAL	Guards	12			

		Supervisor	2			
		Dog + Handler	0			
UPCOMING INSTALLATIONS IN HOMABAY ZONE						
NO.	ASSIGNMENT	DEPLOYMENT	TOTAL	RATE	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL
1	Mosocho 33/11 Kv S/Station	Guards	3			
2	Mbita 33/11 Kv S/Station	Supervisor	2			
3	Mbita 33/11 Kv S/Station	Guards	3			
4	Adiedo 33/11 Kv S/Station	Guards	3			
5	Ndhiwa Pole Yard	Guards	3			
6	Mbita Repeater Station	Guards	3			
	TOTAL	Guards	15			
		Supervisor	2			
		Dog + Handler	0			
SOUTH NYANZA REGION REQUIREMENTS GRAND TOTALS						
ASSIGNMENT			NO.	TOTAL PRICE VAT EXCL	TOTAL PRICE VAT INCL	
TOTAL GUARDS			199			
TOTAL SUPERVISORS			38			
TOTAL DOG/HANDLERS			6			
GRAND TOTALS						

Note:

1. In case of discrepancy between unit price and total, the unit price shall prevail.
2. Bidders shall be required to charge uniform prices per zone.

C) SECTION VI - EVALUATION CRITERIA

Evaluation of duly submitted tenders will be conducted along the following stages: -

6.1 Part 1 - Preliminary Evaluation Under Paragraph 3.28 of the ITT. These are mandatory requirements. This shall include confirmation of the following :-

6.1.1 *Submission of Tender Security - Checking its validity, whether it is Original; whether it is issued by a local bank/institution; whether it is strictly in the format required in accordance with the sample Tender Security Form(s).*

6.1.2 *Submission of Declaration Form(s) duly completed and signed.*

6.1.3 *Submission and considering Tender Form duly completed and signed.*

6.1.4 *Submission and considering the following:-*

- a) *Company or Firm's Registration Certificate*
- b) *PIN Certificate.*
- c) *Valid Tax Compliance Certificate.*
- d) *Copy of single business permit*
- e) *NHIF Clearance*
- f) *NSSF Clearance*
- g) *Ministry of Labour Clearance*

6.1.5 *That the Tender is valid for the period required.*

6.1.6 *Documentary evidence of past experience where Class A Tenderers shall submit documentary evidence of Four (4) previous customers (whose monthly billing has been at least kshs 5,000,000/-) Class B Tenderers shall submit documentary evidence of Four (4) previous customers(whose monthly billing has been at least Kshs 500,000)*

6.1.7 *Submission and considering the Confidential Business Questionnaire: -*

- a) *Is fully filled.*
- b) *That details correspond to the related information in the bid.*
- c) *That the Tenderer is not ineligible as per paragraph 3.2 of the ITT.*

6.1.8 *Submission of membership certificate with PSIA or KSIA or any other professional organization whether local or International.*

6.1.9 *Submission of relevant and valid insurance covers for*

- a) *Work injury benefits Policy*
- b) *Contractual liability insurance policy*
- c) *Fidelity Guarantee*

6.1.10 *Submission of commentary of compliance to the details of service*

6.1.11 Record of unsatisfactory or default in performance obligations in any contract shall be considered. This shall include any Tenderer with unresolved case(s) in its performance obligations for more than two (2) months in any contract.

6.1.12 Demonstration with relevant documentation (certified payroll) that wage for guards meets the gazetted government minimum wage guidelines.

Tenders will proceed to the Technical Evaluation Stage only if they qualify in compliance with Part 1 above, Preliminary Evaluation under Paragraph 3.28.

6.2 Part II – Technical Evaluation and Comparison of Tenders Under Paragraph 3.30 of the ITT. These are mandatory requirements.

6.2.1 Verification of the following information:

- a) Relevant requested certificates and or documents.
- b) Commentary of compliance to the details of service

6.2.2 Considering and disqualifying the bidder who have any past unresolved claims or pending theft cases with Kenya Power on that particular assignment.

6.2.3 Detailed Evaluation. This shall be the scoring criteria.

The assignments are classified into two (2) classes, A and B. Class A assignments will be awarded to successful bidders who will attain overall score that is greater than “90”. While Class B will be awarded to firms obtaining overall score of between “70 to 89”.

TECHNICAL EVALUATION REQUIREMENTS SCHEDULE: Category A

	Description of Criteria	Requirement	Confirm submission Yes/ No	Total Marks 100	Cut marks 70
1.	Physical Facilities And Operational tools				
A	Evidence of physical address. Attach copies of title, valid lease or rental agreement (5 marks)	Authentic Copy of title/ lease agreement.Y/N	10	
B	Proof of running fleet capacity – Marked motor vehicles dedicated to security operations (attach	Attach copies of log books owned or leased (with lease agreement)Y/N	10	

	copies of log books and areas where such vehicles are deployed, minimum 2 vehicles) 5 Vehicles and above (10marks) 3 Vehicles (6marks) 2 Vehicles(2marks)					
C	Provide evidence of dogs that are vaccinated.(minimum 5 dogs)	Current and authentic copies of vaccination certificates indicating the dogs clinic and their respective addressY/N	5		
d	Provide evidence of ownership of rapid response backup system.	Proof to be provided (Ownership of rapid response vehicles,communication infrastructure,alarm response,command and control room.Y/N	10		
e	Cash In Transit Services Provision	Proof of a running Contract for Cash In Transit	Y/N	10		
	TOTAL			45		
2.	Company Profile					
a	Number of years that the firm has been providing security services. a. more than 10 years – (10 marks) b. Between 5 and 10 years – (5 marks) c. below 5years – (2 marks)	Avail a copy of Certificate of Registration/IncorporationYrs/N	10		
b	State if your company has got; 1) Nil criminal case pending before court (2 mark) 2) Nil claims with KPLC (3 marks)	Either bidder or contracting firm has right to prove their cases.Y/N Y/N	5		
c	State with relevant evidence any two (2) social welfare programs provided for guards e.g.	Attach documentary evidence for the welfare programmesY/N	5		

	medical or Sacco facilities etc.					
d	Provide Evidence of Quality Management Standards e.g. ISO Compliance. Certified..... (5 marks) In the process of being certified..... (2 marks)	Attach copy of certificate or documents to show progress.Y/N Y/N	5		
TOTAL				25		
3.	Personnel Competency Profiles					
a	Submit your firm's organizational chart indicating competencies of key contract supervisory personnel in your employment .	(Attach certified copies of payroll of the last 3 months which will be verified with NSSF,NHIF& KRA)Y/N	5		
b.	Provide valid evidence of availability and appropriate qualification of key personnel. a) Operations Manager Graduate level & diploma in security Management.- 2marks b) Recruitment Manager Graduate level & diploma in Human Resource Management. 2 marks	Attach CV's and certificates.		4		
c	State with relevant evidence any other allowance(s) paid to the guards on monthly basis. (1 marks)	Attach copy of guards' salary structure/payslipY/N	1		

d	Provide framework for; 1) Guards' duty Rostering Methodology (2 marks) 2) Selection, recruitment and vetting policies (5 marks) 3) Training schedules (3 marks)	Attach documents to demonstrate recruitment policy/training schedules for basic, professional skills and recurring courses.Y/N	10		
TOTAL				20		
4.	Reputation					
	Indicate the current principal assignments of similar service with OTHER institutions <u>except</u> Kenya Power and contact person(s) 5 and above – 10 marks 3 - assignments- 6 marks 2- assignments – 4 marks 1 - Assignment – 2 marks	Five (5) copies of Contracts assignments of similar magnitude(to be verified by the contractees)Y/N	10		
TOTALS						

Any inconsistencies noted in any of the above requirements shall lead to automatic disqualification of award. You may be required to produce original Certificates for ease of verification. The procuring entity reserves the right to carryout independent investigations/physical verification to confirm the accuracy of information provided and any fraudulent information/documentation provided may lead to prosecution.

6.3 Part III – Financial Evaluation Criteria under Paragraph 3.31 of the ITT. These are mandatory requirements.

6.3.1 This shall include the following: -

- a) Confirmation of the authenticity and sufficiency of the submitted Tender Security.
- b) Confirmation of and considering Price Schedule duly completed and signed.
- c) Checking that the Tenderer has quoted prices based on all costs including duties and taxes

- d)* *Checking submission of audited financial statements OR Bank statements.*
- e) *Taking into account the cost of any deviation(s) from the tender requirements,*
- f) *Considering information submitted in the Confidential Business Questionnaire against other information in the bid including:-*
- a) *Declared maximum value of business*
- b) *Shareholding and citizenship for preferences where applicable.*

6.3.2 Confirming the following: -

6.3.2.1 *That the Supplier's offered Terms of Payment meets KENYA POWER's requirements.*

Tenderers will be progressed to the award of assignments stage only if they qualify in compliance on the preliminary. Technical and financial evaluation stages.

6.4 Award Criteria

The Award criteria shall be in accordance with the following: -

1. This is a multiple award tender, where only the responsive bidders determined to be successful in the preliminary, technical and financial evaluation stages will be awarded as guided by the set award criteria.
2. A bidder can apply for either Class A or B or both A and B, where a zone will be awarded in full to any of the successful bidder for proper management of the service as guided by the award criteria.
3. The award criteria shall consider the following
 - Lowest evaluated pricing per zone
 - Previous performance rating for current service providers or recommendations for new service providers
4. Bidders award shall be per zone(s) and subject to a maximum of 250 guards.

***NOTES: -**

1. Prices should be in Kenya Shillings only.
2. Total tender value means the Tenderer's total tender price inclusive of Value Added Tax (V.A.T) for the services it offers to provide.

3. For companies or firms that are registered or incorporated within the last one calendar year of the Date of the Tender Document, they should submit certified copies of bank statements covering a period of at least six months prior to the date of the tender document. The copies should be certified by the Bank issuing the statements. The certification should be original.
4. **All attached documents should be serialised and stamped before uploading.**

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SECTION VII – GENERAL CONDITIONS OF CONTRACT

The General Conditions of Contract *hereinafter referred abbreviated as the GCC* shall form part of the Conditions of Contract in accordance with the law and KPLC's guidelines, practices, procedures and working circumstances. The provisions in the GCC will apply unless an alternative solution or amendment is made under other parts of the Contract including the Special Conditions of Contract.

7.1 Definitions

In this contract, the following terms shall be interpreted as follows: -

- a) *"Day" means calendar day and "month" means calendar month.*
- b) *"The Contract" means the agreements entered into between KPLC and the Contractor, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.*
- c) *"The Contract Price" means the price payable to the Contractor under the contract for the full and proper performance of its contractual obligations.*
- d) *"The Services" means services or art thereof to be provided by the Contractor and includes all of the materials and incidentals, which the Contractor is required to perform and provide to KPLC under the contract.*
- e) *"The Procuring Entity" means The Kenya Power and Lighting Company Limited or its successor(s) and assign(s) where the context so admits (hereinafter abbreviated as KPLC).*
- f) *"The Contractor" means the individual or firm providing the services under this contract or his/ her/ its permitted heir(s), personal representative(s), successor(s) or permitted assign(s) where the context so admits. For the avoidance of doubt this shall mean the successful Tenderer(s) pursuant to the tender.*
- g) *Wherever used in the contract, "performance" shall be complete or be deemed to be complete, unless the circumstances indicate otherwise, when the services have been performed in accordance with the Contract and where KPLC does not signify its approval to the Contractor, but without giving notice of dissatisfaction, on the expiration of thirty (30) days from date of documented completion of performance of the service.*
- h) *Supplier Rating Performance Scheme (SPRS) means the continuous evaluation of the Supplier's performance of the contract based on the parameters of timely delivery, quality of service, frequency of communication, timely response, innovation, dispute resolution.*

7.2 Application

These General Conditions shall apply to the extent that provisions of other parts of the contract do not supersede them.

7.3 Standards

The Services supplied under this contract shall conform to the standards mentioned in the Details of Service.

7.4 Use of Contract Documents and Information

7.4.1 The Contractor shall not, without KPLC's prior written consent, disclose the contract, or any provision thereof or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of KPLC in connection therewith, to any person other than a person employed by the Contractor in the performance of the contract.

7.4.2 The Contractor shall not, without KPLC's prior written consent, make use of any document or information enumerated in clause 7.4.1 above.

7.4.3 Any document, other than the contract itself, enumerated in clause 7.4.1 shall remain the property of KPLC and shall be returned (including all copies) to KPLC on completion of the Contractor's performance under the contract if so required by KPLC.

7.5 Patent Rights

The Contractor shall indemnify KPLC against all third party claims of infringement of patent, trademark, or industrial design rights arising from provision of the services or any part thereof.

7.6 Performance Security

7.6.1 Within fourteen (14) days of the date of the notification of contract award, the Contractor shall furnish to KPLC the Performance Security which shall be either one or a combination of the following:-

- a) an original Bank Guarantee that is strictly in the form and content as prescribed in the Performance Security Form (Bank Guarantee) in the Tender Document.
- b) Confirmed Standby Letters of Credit (LC). All costs, expenses and charges levied by all banks party to the LC including confirmation charges shall be prepaid by the successful Tenderer. Certain mandatory conditions of the LC shall be as prescribed in the Performance Security Form (LC) in the Tender Document.

7.6.2 The Performance Security shall be issued by a commercial bank licensed by the Central Bank of Kenya. The bank must be located in Kenya.

7.6.3 The Performance Security shall be the sum of ten percent (10%) of the annual assigned work value. It shall be in the currency of the contract price.

- 7.6.4 Failure of the Contractor to furnish the Performance Security, the award shall be annulled and the Tender Security forfeited, in which event KPLC may notify the next lowest evaluated Tenderer that its Tender has been accepted.
- 7.6.5 The proceeds of the Performance Security shall be payable to KPLC as compensation for any loss resulting from the Contractor's failure to comply with its obligations in accordance with the contract without KPLC being required to demonstrate the loss it has suffered.
- 7.6.6 The Performance Security shall be valid for a minimum of sixty (60) days after satisfactory delivery for both Foreign and Local Contractors.
- 7.6.7 KPLC shall seek authentication of the Performance Security from the issuing bank. It is the responsibility of the Contractor to sensitize its issuing bank on the need to respond directly and expeditiously to queries from KPLC. The period for response shall not exceed three (3) days from the date of KPLC's query. Should there be no conclusive response by the Bank within this period, such Contractor's Performance Security may be deemed as invalid and the Contract nullified, unless information to the contrary is received by KPLC two (2) days before the expiry of the Contractor's Tender Security.
- 7.6.8 Subject to the provisions of this contract, the Performance Security will be discharged by KPLC and returned to the Contractor not earlier than thirty (30) days following the date of completion of the Contractor's obligations under the contract, including any warranty obligations, under the contract.

7.7 Inspection and Tests

- 7.7.1 KPLC or its representative(s) shall have the right to inspect and/or to test the services to confirm their conformity to the contract specifications. KPLC shall notify the Contractor in writing in a timely manner, of the identity of any representative(s) retained for these purposes. Such visit and or inspection/ test shall in no way prejudice KPLC's rights and privileges.
- 7.7.2 In appropriate circumstances, Inspection/ Test Report(s) shall be completed upon conclusion of the inspection/ tests.
- 7.7.3 The inspections and tests may be conducted in the premises of the Contractor or its subcontractor(s). If conducted on the premises of the Contractor or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to KPLC.
- 7.7.4 Should any inspected or tested services fail to conform to the specifications, KPLC may reject the Service(s), and the Contractor shall either replace or remedy the rejected services or make alterations necessary to meet specification requirements free of cost to KPLC.
- 7.7.5 KPLC's right to inspect, test and where necessary, reject the services after provision shall in no way be limited or waived by reason of the services having previously been inspected, tested and passed by KPLC or its representative(s) prior to the services performance / delivery.

7.7.6 For the avoidance of doubt, any acknowledgement by KPLC on the Contractor's or sub-contractor's document shall not be conclusive proof or evidence of satisfactory performance without duly authorized approval by KPLC.

7.7.7 Nothing in this clause 7.7 shall in any way release the Contractor from any warranty or other obligations under this Contract.

7.8 Packaging and Labelling

7.8.1 Where applicable, the Contractor shall provide such packaging of the material and equipment as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract.

7.8.2 The method of packaging, labeling and marking shall comply strictly with such special requirements as shall be specified and attached to the Contract and particular Order.

7.8.3 The labelling, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract.

7.8.4 The materials and equipment shall be packed in good condition suitable for sea/air/road/rail dispatch. Hazard in transit to the final destination shall include rough handling and storage in tropical conditions.

7.8.5 The Contractor shall enclose a packing list in each package and all documents relating to the Order shall show the Tender reference number and name against the items or package indicating the supplier or supplier's agent as the consignee.

7.9 Delivery and Documents for Materials/ Equipment

7.9.1 Where applicable, delivery of the materials/ equipment shall be made by the Contractor to the place and in accordance with the terms specified by KPLC in its Schedule of Requirements or as may be otherwise indicated.

7.9.2 The Contractor shall notify KPLC of the full details of the delivered materials/ equipment by delivering the materials/ equipment with a full set of the following documents: -

- a) *Contractor's invoice showing the materials/ equipment description, quantity, unit price and total price*
- b) *Delivery note*
- c) *Packing list identifying contents of each package*

7.9.3 It is the responsibility of the Contractor to ensure that the delivery documents are received by KPLC at the designated delivery point at the time of delivery.

7.10 Insurance

- 7.10.1 The Contractor shall be responsible for and keep in force current appropriate insurance covers for its property and persons engaged in the performance and or provision of the Services under the contract.
- 7.10.2 The Contractor shall (except in respect to losses, injuries or damage resulting from any act or neglect of KPLC) indemnify and keep indemnified KPLC against all losses and claims for injuries or damage to any person or property whatsoever which may arise out of or in consequence of the contract and against all claims, demands, proceedings, damages, costs, charges, and expenses whatsoever in respect thereof or in relation thereto.

7.11 Payment

- 7.11.1 Payments shall be made promptly by KPLC and shall not be less than thirty (30) days from completion of satisfactory performance and submission of invoice together with other required and related documents or as otherwise prescribed in the contract.
- 7.11.2 Payment shall primarily be through KPLC's cheque or Real Time Gross Settlement (RTGS) or telegraphic transfer. Where applicable, a copy of a valid Performance Security, stamped, certified as authentic by KPLC, shall form part of the documents to be presented to KPLC before any payment is made.
- 7.11.3 A Contractor who requests for a Letter of Credit (*hereinafter abbreviated as LC*)–
- a) *Shall meet the LC bank charges levied by its bank while KPLC shall meet the LC bank charges levied by its bank.*
 - b) *Any extension and or amendment charges and any other costs that may result from the Contractor's delays, requests, mistakes or occasioned howsoever by the Contractor shall be to the Beneficiary's account.*
 - c) *The maximum number of extensions and amendments shall be limited to two (2).*
 - d) *Notwithstanding sub-clause 7.11.3 (a), should the Contractor require a confirmed LC, then all confirmation and any other related charges levied by both the Contractor's and KPLC's bank shall be to the Beneficiary's account.*
 - e) *The LC shall be opened only for the specific Order within the validity period of the contract.*
 - f) *LCs shall be partial for partial performance or full for whole performance as per the contract.*
 - g) *The Contractor shall be required to submit a proforma invoice for each lot*

for use in the placement of order and opening of the LC. The proforma invoice shall be on total all-inclusive costs basis.
 - h) *A copy of the Performance Security, stamped and certified as authentic by KPLC, whose expiry date should not be less than sixty (60) days from the LC expiry date,*

shall form part of the documents to be presented to the Bank before any payment is effected.

7.11.4 KPLC shall have the sole discretion to accept or decline any Contractor's payment request through Letters of Credit without giving any reason for any decline.

7.12 Interest

Interest payment by KPLC is inapplicable in the contract.

7.13 Prices

7.13.1 Subject to clause 7.14 herein below, prices charged by the Contractor for services performed under the contract shall be fixed for the period of the contract with no variations.

7.13.2 A price that is derived by a pre-disclosed incorporation or usage of an internationally accepted standard formula shall not be deemed to be a price variation within the meaning of this clause.

7.14 Variation of Contract

KPLC and the Supplier may vary the contract only in accordance with the following: -

- a) *the quantity variation of services shall not exceed twenty percent (20%) of the original contract quantity.*
- b) *The cumulative value variation shall not exceed twenty five percent (25%) of the original contract value.*
- c) *the quantity variation must be executed within the period of the contract.*

7.15 Assignment

The Contractor shall not assign in whole or in part its obligations to perform under this contract, except with KPLC's prior written consent.

7.16 Subcontracts

7.16.1 The Contractor shall notify KPLC in writing of all subcontracts awards under this contract if not already specified in the tender. Such notification, in the original tender or obligation under the Contract shall not relieve the Contractor from any liability or obligation under the Contract.

7.16.2 In the event that an award is given and the contract is sub-contracted, the responsibility and onus over the contract shall rest on the Contractor who was awarded.

7.17 Termination of Contract

7.17.1 KPLC may, without prejudice to any other remedy for breach of contract, by written notice sent to the Contractor, terminate this contract in whole or in part due to any of the following:

- a) *if the Contractor fails to perform any or all of the services within the period(s) specified in the contract, or within any extension thereof granted by KPLC.*
- b) *if the Contractor fails to perform any other obligation(s) under the contract.*
- c) *if the Contractor, in the judgment of KPLC has engaged in corrupt or fraudulent practices in competing for or in executing the contract.*
- d) *by an act of force majeure.*
- e) *if the Contractor becomes insolvent or bankrupt*
- f) *if the Contractor has a receiving order issued against it, compounds with its creditors, or an order is made for its winding up (except for the purposes of its amalgamation or reconstruction), or a receiver is appointed over its or any part of its undertaking or assets, or if the Contractor suffers any other analogous action in consequence of debt.*
- g) *if the Contractor abandons or repudiates the Contract.*

7.17.2 In the event that KPLC terminates the contract in whole or in part, it may procure, upon such terms and in such manner as it deems appropriate, services similar to those undelivered or not rendered, and the Contractor shall be liable to KPLC for any excess costs for such similar services and or any other loss PROVIDED that the Contractor shall not be so liable where the termination is for convenience of KPLC.

7.17.3 The Parties may terminate the Contract by reason of an act of *force majeure* as provided for in the contract.

7.17.4 The Contract may automatically terminate by reason of an act of *force majeure* as provided for in the Contract.

7.18 Liquidated Damages

Notwithstanding and without prejudice to any other provisions of the contract, if the Contractor fails to perform any or all of the services within the period specified in the contract, KPLC shall, without prejudice to its other remedies under the contract, deduct from the contract prices, liquidated damages sum equivalent to 0.5% of the performance price per day of delay of the delayed due services up to a maximum of ten percent (10%) of the performance price of the delayed due services.

7.19 Warranty

- 7.19.1 Where applicable, the Contractor warrants that the Services provided under the contract are of the highest quality or current specification and incorporate all recent improvements unless provided otherwise in the contract. The Contractor further warrants that any materials/ equipment provided under this contract shall have no defect arising from manufacture, materials or workmanship or from any act or omission of the Contractor that may develop under normal use of the materials/ equipment provided under the conditions obtaining in Kenya.
- 7.19.2 This warranty will remain valid for the period indicated in the special conditions of contract after the goods, or any portion thereof as the case may be, have been delivered to the final destination indicated in the contract.
- 7.19.3 KPLC shall promptly notify the Contractor in writing of any claims arising under this Warranty.
- 7.19.4 Upon receipt of such a notice, the Contractor shall, with all reasonable speed, remedy the defective services without cost to KPLC.
- 7.19.5 If the Contractor having been notified, fails to remedy the defect(s) within a reasonable period, KPLC may proceed to take such remedial action as may be necessary, at the Contractor's risk and expense and without prejudice to any other rights which KPLC may have against the Contractor under the contract.

7.20 Resolution of Disputes

- 7.20.1 KPLC and the Contractor may make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.
- 7.20.2 If, after thirty (30) days from the commencement of such informal negotiations both parties have been unable to resolve amicably a contract dispute, either party may resort to resolution before a recognized local forum for the resolution of disputes.

7.21 Language and Law

The language of the contract and the law governing the contract shall be the English language and the laws of Kenya respectively unless otherwise stated.

7.22 Waiver

Any omission or failure by KPLC to exercise any of its rights or enforce any of the penalties arising from the obligations imposed on the Contractor shall in no way, manner or otherwise howsoever, alter, amend, prejudice, vary, waive or be deemed to alter, amend, prejudice, vary, waive or otherwise whatsoever any of KPLC's powers and rights as expressly provided in and as regards this contract.

7.23 Force Majeure

7.23.1 Force majeure means any circumstances beyond the control of the parties, including but not limited to:

- a) *war and other hostilities (whether war be declared or not), invasion, act of foreign enemies, mobilization, requisition or embargo;*
- b) *ionizing radiation or contamination by radio-activity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel, radioactive toxic explosives or other hazardous properties of any explosive nuclear assembly or nuclear components thereof;*
- c) *rebellion, revolution, insurrection, military or usurped power & civil war;*
- d) *riot, commotion or disorder except where solely restricted to employees servants or agents of the parties;*
- e) *un-navigable storm or tempest at sea.*

7.23.2 Notwithstanding the provisions of the contract, neither party shall be considered to be in default or in breach of its obligations under the Contract to the extent that performance of such obligations is prevented by any circumstances of *force majeure* which arise after the contract is entered into by the parties.

7.23.3 If either party considers that any circumstances of *force majeure* are occurring or have occurred which may affect performance of its obligations it shall promptly notify the other party and provide reasonable proof of such circumstances.

7.23.4 Upon the occurrence of any circumstances of *force majeure*, the Contractor shall endeavour to continue to perform its obligations under the contract so far as is reasonably practicable. The Contractor shall notify KPLC of the steps it proposes to take including any reasonable alternative means for performance, which is not prevented by *force majeure*. The Contractor shall not take any such steps unless directed so to do by KPLC.

7.23.5 If the Contractor incurs additional costs in complying with KPLC's directions under sub clause 7.23.4, then notwithstanding the provisions of the contract, the amount thereof shall be agreed upon with KPLC and added to the contract price.

7.23.6 If circumstances of *force majeure* have occurred and shall continue for a period of twenty one (21) days then, notwithstanding that the Contractor may by reason thereof have been granted an extension of time for performance of the contract, either party shall be entitled to serve upon the other seven (7) days' notice to terminate the contract. If at the expiry of the period of twenty-eight (28) days, *force majeure* shall still continue, the contract shall terminate.

7.24 Supplier Performance Rating Scheme

7.24.1 KPLC shall use a Supplier Performance Rating Scheme (SPRS) to measure the annual performance of the Supplier's obligations and its conduct of the contract.

- 7.24.2 The Scheme will be updated periodically commencing with the date of execution of the contract by both parties. KPLC shall provide the Supplier with a copy of the SPRS report.
- 7.24.3 KPLC shall consider the Supplier's overall performance at the end of the performance period.
- 7.24.4 At the request of either party, the parties shall discuss and conclude deliberations on the annual SPRS report. At any such meetings and/or for the purposes of the deliberations, KPLC Supply Chain – Procurement Department shall appoint the Chairperson as well as the Secretariat.
- 7.24.5 The SPRS measures shall be according to Supplier Performance Rating Form in Section XXVI
- 7.24.6 A KP1, KP2 & KP3 assessment of the Supplier on the SPRS will be a consideration for continued engagement between the parties in the subsequent year. A KP4 assessment of the Supplier shall be a termination event.

SECTION VIII – SPECIAL CONDITIONS OF CONTRACT

The Special Conditions of Contract *hereinafter abbreviated as SCC* shall form part of the Conditions of Contract. They are made in accordance with the law and KPLC's guidelines, practices, procedures and working circumstances. They shall amend, add to and vary the GCC. The clauses in this section need not therefore, be completed but must be completed by KPLC if any changes to the GCC provisions are deemed necessary. Whenever there is a conflict between the GCC and SCC, the provisions of the SCC shall prevail over those in the GCC.

No.	GCC Reference Clause	Particulars of SCC
1.	7.11.1 Terms of Payment	<i>The credit period shall be thirty (30) days from satisfactory delivery and submission of invoice together with other required and related documents.</i>

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SECTION IX - TENDER FORM

Date:
Tender No.

To:

The Kenya Power & Lighting Company Limited,
Stima Plaza,
Kolobot Road, Parklands,
P.O Box 30099 – 00100,
Nairobi, Kenya.

Ladies and Gentlemen,

- 1. Having read, examined and understood the Tender Document including all Addenda, the receipt of which is hereby duly acknowledged, we, the undersigned Tenderer, offer to perform, deliver, install and commission *(the latter two where applicable)*
(insert services description) in accordance and conformity with the said tender document and in particular the Schedule of Prices that are made part of this Tender.
- 2. We undertake, if our Tender is accepted, to perform and provide the services in accordance with the Schedule of Requirements.
- 3. If our Tender is accepted, we will obtain the guarantee of a bank in a sum of equivalent to ten percent (10%) of the assigned work value for the due performance of the contract, in the form(s) prescribed by The Kenya Power & Lighting Company Limited.
- 4. We agree to abide by this Tender for a period of **180 days** from the date fixed for tender opening as per the Tender Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- 5. This Tender, together with your written acceptance thereof and your notification of award, shall not constitute a contract, between us. The contract shall be formed between us when both parties duly sign the written contract.
- 6. We understand that you are not bound to accept any Tender you may receive.

Yours sincerely,

Name of Tenderer

Signature of duly authorised person signing the Tender

Name and Designation of duly authorised person signing the Tender

Stamp or Seal of Tenderer

***NOTES:**

1. KPLC requires a validity period of at one hundred and eighty (180) days.
2. **This form must be duly signed, stamped and/or sealed.**



SECTION X - CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM

All Tenderers are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2 (c), whichever applies to your type of business. You are advised that it is a serious offence to give false information on this form.

<p>Part 1 – General</p> <p>Business Name.....</p> <p>Location of business premises.....</p> <p>Plot No.Street/ Road</p> <p>Postal Address Postal Code</p> <p>Tel No.....</p> <p>Facsimile.....</p> <p>Mobile and/ or CDMA No.....</p> <p>E-mail:.....</p> <p>Nature of your business</p> <p>Registration Certificate No.....</p> <p>Maximum value of business which you can handle at any time KSh.....</p> <p>Name of your BankersBranch.....</p> <p>*Names of Tenderer’s contact person(s)</p> <p>Designation of the Tenderer’s contact person(s)</p> <p>Address, Tel, Fax and E-mail of the Tenderer’s contact person(s)</p> <p>.....</p> <p>.....</p>

Part 2 (a) Sole Proprietor

Your name in full

NationalityCountry of origin

*Citizenship details.....



Part 2 (b) Partnership

Give details of partners as follows: -

Names	Nationality	*Citizenship Details	Shares
1.....			
2.....			
3.....			
4.....			
5.....			

Part 2 (c) Registered Company

Private or Public

State the nominal and issued capital of company-

Nominal KSh.....

Issued KSh.....

Give details of all directors as follows

Name	Nationality	*Citizenship Details	Shares
1.....			
2.....			
3.....			
4.....			
5.....			

Name of duly authorized person to sign for and on behalf of the Tenderer

.....

Designation of the duly authorized person.....

Signature of the duly authorized person.....

***NOTES TO THE TENDERERS ON THE QUESTIONNAIRE**

1. *The address and contact person of the Tenderer provided above shall at all times be used for purposes of this tender.*
2. *If a Kenyan citizen, please indicate under "Citizenship Details" whether by birth, naturalization or registration.*
3. *The details on this Form are essential and compulsory for all Tenderers. **Failure to provide all the information requested shall lead to the Tenderer's disqualification.***
4. *For foreign Tenderers please give the details of nominal and issued share capital in the currency of the country of origin of the Tenderer.*



SECTION XI A - TENDER SECURITY FORM – (BANK GUARANTEE)

(To Be Submitted On Bank’s Letterhead)

Date:

To:

The Kenya Power & Lighting Company Limited,
Stima Plaza,
Kolobot Road, Parklands,
P.O Box 30099 – 00100,
Nairobi, Kenya.

WHEREAS (name of the Tenderer) (hereinafter called “the Tenderer”) has submitted its Tender dated for the supply, installation and commissioning of..... (please insert KPLC tender no. and name) (hereinafter called “the Tender”);

KNOW ALL PEOPLE by these presents that **WE**.....ofhaving our registered office at.....(hereinafter called “the Bank”), are bound unto The Kenya Power and Lighting Company Limited (hereinafter called “KPLC” which expression shall where the context so admits include its successors-in-title and assigns) in the sum of for which payment well and truly to be made to the said KPLC, the Bank binds itself, its successors, and assignees by these presents.

We undertake to pay you, upon your first written demand declaring the Tenderer to be in breach of the tender requirements and without cavil or argument, the entire sum of this guarantee being (amount of guarantee) as aforesaid, without you needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This tender guarantee will remain in force up to and including thirty (30) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the date below.

This guarantee is valid until theday of.....20.....

EITHER

SEALED with the)
COMMON SEAL)

of the said BANK) _____
 thisday) BANK SEAL
 of20....)
)
 in the presence of :-)
)
 _____)
)
 and in the presence of:-)
)
 _____)

OR

SIGNED by the **DULY AUTHORISED REPRESENTATIVE(S)/ ATTORNEY(S)** of the **BANK**

 Name(s) and Designation of duly authorised representative(s)/ attorney(s) of the Bank

 Signature(s) of the duly authorised person(s)

NOTES TO TENDERERS AND BANKS

1. *Please note that no material additions, deletions or alterations regarding the contents of this Form shall be made to the Tender Security to be furnished by the Tenderer. If any are made, the Tender Security shall not be accepted and shall be rejected by KPLC. For the avoidance of doubt, such rejection will be treated as non-submission of the Tender Security where such Security is required in the tender.*
2. *It is the responsibility of the Tenderer to sensitize its issuing bank on the need to respond directly and expeditiously to queries from KPLC. The period for response shall not exceed three (3) days from the date of KPLC's query. Should there be no conclusive response by the Bank within this period, such Tenderer's Tender Security shall be deemed as invalid and the bid rejected.*



3. *The issuing bank should address its response or communication regarding the bond to KPLC at the following e-mail address – “guarantees@kplc.co.ke”*

4. *The Tender validity period is One hundred and Eighty (180) days as set out in the Invitation to Tender (at Section I of the Tender document) or as otherwise may be extended by KPLC. Therefore the Tender Security must at all times be valid for at least 30 days beyond the tender validity period.*



SECTION XI B - TENDER SECURITY FORM (SACCO SOCIETY, DEPOSIT TAKING MICRO FINANCE INSTITUTIONS, WOMEN ENTERPRISE FUND & YOUTH ENTERPRISE FUND)

(To Be Submitted On Institutions Letterhead)

Date:

To:

The Kenya Power & Lighting Company Limited,
Stima Plaza,
Kolobot Road, Parklands,
P.O Box 30099 – 00100,
Nairobi, Kenya.

WHEREAS.....(hereinafter called “the Contractor”) has undertaken, in pursuance of your Tender Number.....(*reference number of the Tender*) and its Tender dated(*insert Contractor’s date of Tender taken from the Tender Form*) to supply(*description of the Works*) (hereinafter called “the Contract);

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with an Institution’s guarantee by an acceptable Institution for the sum specified therein as security for compliance of the Contractor’s performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee;

THEREFORE WE HEREBY AFFIRM that we are Guarantors and responsible to you, on behalf of the Contractor, up to a total of..... (*amount of the guarantee in words and figures*) and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract and without cavil or argument, any sum or sums within the limits of (*amount of guarantee*) as aforesaid, without you needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....20....

EITHER
SEALED with the)
COMMON SEAL)
of the said **INSTITUTION**)



)
 thisday)
)
 of20....)
 in the presence of :-)
)
 _____)
)
 and in the presence of:-)
)
 _____)

INSTITUTION SEAL

OR


SIGNED by the **DULY AUTHORISED REPRESENTATIVE(S)/ ATTORNEY(S)** of the **INSTITUTION**

 Name(s) and Designation of duly authorised representative(s)/ attorney(s) of the **Institution**.

 Signature(s) of the duly authorised person(s)

NOTES TO SUPPLIERS AND INSTITUTIONS

1. *Please note that no material additions, deletions or alterations regarding the contents of this Form shall be made to the Tender Security to be furnished by the Tenderer. If any are made, the Tender Security shall not be accepted and shall be rejected by KPLC. For the avoidance of doubt, such rejection will be treated as non-submission of the Tender Security where such Security is required in the tender.*
2. *It is the responsibility of the Tenderer to sensitize its issuing institution on the need to respond directly and expeditiously to queries from KPLC. The period for response shall not exceed three (3) days from the date of KPLC's query. Should there be no conclusive response by the*



institution within this period, such Tenderer's Tender Security shall be deemed as invalid and the bid rejected.

- 3. The issuing institution should address its response or communication regarding the Tender Security to KPLC at the following e-mail address – "guarantees@kplc.co.ke"*
- 4. The Tender validity period is one hundred and eighty (180) days as set out in the Invitation to Tender (at Section I of the Tender document) or as otherwise may be extended by KPLC. Therefore the Tender Security must at all times be valid for at least 30 days beyond the tender validity period.*



SECTION XI C - TENDER SECURITY – (LETTERS OF CREDIT)

The Mandatory Conditions to be included in the Letters are in two parts, A and B.

Part A

Form of Documentary credit - “Irrevocable Standby”

Applicable rules - “Must be UCP Latest Version” i.e. UCP 600 (2007 REVISION) ICC Publication No. 600.

Place of expiry - At the counters of the advising bank.

The SBLC should be available – “By Payment”

Drafts should be payable at - “SIGHT”

Documents required -

1. Beneficiary’s signed and dated statement demanding for payment under the letter of credit no..... (Insert LC No.) as.....(Name of applicant) (hereinafter called the “Tenderer”) indicating that the “Tenderer” has defaulted in the obligations of the Tenderer as stated by the Beneficiary.
2. The Original Letter of Credit and all amendments, if any.

Additional Conditions -

1. All charges levied by any bank that is party to this documentary credit are for the account of the applicant.
2. There should be no conditions requiring compliance with the specific regulations or a particular country’s Law and regulations.

Charges - All bank charges are for the account of the applicant.

*Confirmation instructions – (See notes below)

Part B

The proceeds of these Letters are payable to KPLC -

- a) if the Tenderer withdraws its Tender after the deadline for submitting Tenders but before the expiry of the period during which the Tenders must remain valid.
- b) if the Tenderer fails to enter into a written contract in accordance with the Tender Document
- c) if the successful Tenderer fails to furnish the performance security in accordance with the Tender Document.

- d) if the Tenderer fails to extend the validity of the tender security where KPLC has extended the tender validity period in accordance with the Tender Document.

NOTES TO TENDERERS AND BANKS.

1. *Please note that should the Tender Security (LC) omit any of the above conditions the LC shall not be accepted and shall be rejected by KPLC. For the avoidance of doubt, such rejection will be treated as non-submission of the LC where such LC is required in the Tender.*
2. *It is the responsibility of the Tenderer to sensitize its issuing bank on the need to respond directly and expeditiously to any queries from KPLC. The period for response shall not three (3) days from the date of KPLC's query. Should there be no conclusive response by the Bank within this period, such Tenderer's Tender Security shall be deemed as invalid and the bid rejected.*
3. *The issuing bank should address its response or communication regarding the bond to KPLC at the following e-mail address – “guarantees@kplc.co.ke”*
4. *The Tender validity period is one hundred and eighty (180) days as set out in the Invitation to Tender (at Section I of the Tender document) or as otherwise may be extended by KPLC. Therefore the Tender Security must at all times be valid for at least 30 days beyond the tender validity period.*
5. *All Guarantees issued by foreign banks must be confirmed by a local bank in Kenya.*

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SECTION XII - MANUFACTURER'S/ PRINCIPAL'S AUTHORIZATION FORM

(To Be Submitted On Manufacturer's/ Principal's/ Producer's Letterhead)

To:

The Kenya Power & Lighting Company Limited,
Stima Plaza,
Kolobot Road, Parklands,
P.O Box 30099 – 00100,
Nairobi, Kenya.

WHEREAS WE(*name of the manufacturer/ principal*) who are established and reputable manufacturers/ principal of
(*name and description of the services*) having offices or factories at(*full address and physical location of offices or factory(ies)*) do hereby confirm that
(*name and address of Contractor*) is authorized by us to transact in the services required against your Tender (*insert reference number and name of the Tender*) in respect of the above services.

WE HEREBY extend our full guarantee and warranty as per the Conditions of Contract for the services offered for provision by the above firm against the Invitation to Tender.

DATED THIS..... DAY OF.....20.....

Signature of duly authorised person for and on behalf of the Manufacturer/ Principal.

Name and Designation of duly authorised person signing on behalf of the Manufacturer/ Principal.

NOTES TO TENDERERS & MANUFACTURERS/ PRINCIPALS/ PRODUCERS

Only a competent person in the service of the Manufacturer/ Principal should sign this letter of authority.

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SECTION XIII - DECLARATION FORM

Date _____

To:

The Kenya Power & Lighting Company Limited,
 P.O Box 30099 – 00100,
 Stima Plaza, Kolobot Road, Parklands,
 Nairobi,
KENYA.

Ladies and Gentlemen,

The Tenderer i.e. (full name and complete physical and postal address) _____
 declare the following: -

- a) That I/ We have not been debarred from participating in public procurement by anybody, institution or person.
- b) That I/ We have not been involved in and will not be involved in corrupt and fraudulent practices regarding public procurement anywhere.
- c) That I/We or any director of the firm or company is not a person within the meaning of paragraph 3.2 of ITT (Eligible Tenderers) of the Instruction to Tenderers.
- d) That I/ We are not insolvent, in receivership, bankrupt or in the process of being wound up and is not the subject of legal proceedings relating to the foregoing.
- e) That I/We do hereby confirm that all the information given in this tender is accurate, factual and true to the best of our knowledge.
- f) That I/ We are not associated with any other Tenderer participating in this tender

Yours sincerely,

Name of Tenderer_____
Signature of duly authorised person signing the Tender_____
Name and Designation of duly authorised person signing the Tender_____
Stamp or Seal of Tenderer


SECTION XIV – DRAFT LETTER OF NOTIFICATION OF AWARD

To:

(Name and full address of the Successful Tenderer).....

Dear Sirs/ Madams,

RE: NOTIFICATION OF AWARD OF TENDER NO.

We refer to your Tender dated..... and are pleased to inform you that following evaluation, your Tender has been accepted as follows: -

.....
.....

This notification does not constitute a contract. The formal Contract Agreement, which is enclosed herewith shall be entered into upon expiry of fourteen (14) days from the date hereof pursuant to the provisions of the Public Procurement and Asset Disposal Act, 2015 *(or as may be amended from time to time or replaced)*.

Kindly sign, and seal the Contract Agreement. Further, initial and stamp on all pages of the documents forming the Contract that are forwarded to you with this letter. Thereafter return the signed and sealed Contract together with the documents to us within fourteen (14) days of the date hereof for our further action.

We take this opportunity to remind you to again note and strictly comply with the provisions as regards the Tender Security, Signing of Contract and Performance Security as stated in the Instructions to Tenderers.

We look forward to a cordial and mutually beneficial business relationship.

Yours faithfully,

FOR: THE KENYA POWER & LIGHTING COMPANY LIMITED

GENERAL MANAGER, SUPPLY CHAIN

Enclosures

SECTION XV – DRAFT LETTER OF NOTIFICATION OF REGRET

To: *(Name and full address of the Unsuccessful Tenderer).....*

Date:

Dear Sirs/ Madams,

RE: NOTIFICATION OF REGRET IN RESPECT OF TENDER NO.

We refer to your Tender dated..... and regret to inform you that following evaluation, your Tender is unsuccessful. It is therefore not accepted. The brief reasons are as follows:-

1.
2.
3. etc...

The successful bidder was _____.

However, this notification does not reduce the validity period of your Tender Security. In this regard, we request you to relook at the provisions regarding the Tender Security, Signing of Contract and Performance Security as stated in the Instructions to Tenderers.

You may collect the tender security from our *Legal Department (Guarantees Section), on the 2nd Floor, Stima Plaza, Kolobot Road, Parklands, Nairobi* only after expiry of twenty five (25) days from the date hereof on Mondays and Wednesdays ONLY between 9.00 a.m to 12.30 pm and 2.00p.m to 4.00p.m.

It is expected that by that time KPLC and the successful bidder will have entered into a contract pursuant to the Public Procurement and Asset Disposal Act, 2015 *(or as may be amended from time to time or replaced)*. When collecting the Security, you will be required to produce the original or certified copy of this letter.

We thank you for the interest shown in participating in this tender and wish you well in all your future endeavours.

Yours faithfully,

FOR: THE KENYA POWER & LIGHTING COMPANY LIMITED

GENERAL MANAGER, SUPPLY CHAIN



SECTION XVI - CONTRACT AGREEMENT FORM

THIS AGREEMENT made this.....day of.....20.... **BETWEEN THE KENYA POWER & LIGHTING COMPANY LIMITED**, a limited liability company duly incorporated under the Companies Act, Chapter 486 of the Laws of Kenya, with its registered office situated at Stima Plaza, Kolobot Road, Parklands, Nairobi in the Republic of Kenya and of Post Office Box Number 30099-00100, Nairobi in the Republic aforesaid (*hereinafter referred to as the "KPLC"*) of the one part,

AND

..... (*Contractor's full name and principal place of business*) a duly registered entity according to the laws of..... (*state country*) and of Post Office Box Number/Physical Address(*full address physical and postal of Contractor*) in the Republic aforesaid, (*hereinafter referred to as the "Contractor"*) of the other part;

WHEREAS KPLC invited tenders for certain services, that is to say for (*KPLC Supply Chain – Procurement Department insert description of services*) under Tender Number..... (*KPLC Supply Chain – Procurement Department insert tender number*)

AND WHEREAS KPLC has accepted the Tender by the Contractor for the services in the sum of(*KPLC Supply Chain – Procurement Department specify the total amount in words which should include any payable taxes, duties and insurance where applicable e.g. Value Added Tax*) (*hereinafter called "the Contract Price"*).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS: -

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract and the Tender Document.
2. Unless the context or express provision otherwise requires: -
 - a) reference to "this Agreement" includes its recitals, any schedules and documents mentioned hereunder and any reference to this Agreement or to any other document includes a reference to the other document as varied supplemented and or replaced in any manner from time to time.
 - b) any reference to any Act shall include any statutory extension, amendment, modification, re-amendment or replacement of such Act and any rule, regulation or order made thereunder.

- c) words importing the masculine gender only, include the feminine gender or (as the case may be) the neutral gender.
 - d) words importing the singular number only include the plural number and vice-versa and where there are two or more persons included in the expression the "*Contractor*" the covenants, agreements obligations expressed to be made or performed by the Contractor shall be deemed to be made or performed by such persons jointly and severally.
 - e) where there are two or more persons included in the expression the "*Contractor*" any act default or omission by the Contractor shall be deemed to be an act default or omission by any one or more of such persons.
3. In consideration of the payment to be made by KPLC to the Contractor as hereinbefore mentioned, the Contractor hereby covenants with KPLC to perform and provide the services and remedy any defects thereon in conformity in all respects with the provisions of the Contract.
 4. KPLC hereby covenants to pay the Contractor in consideration of the proper performance and provision of the services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
 5. The following documents shall constitute the Contract between KPLC and the Contractor and each shall be read and construed as an integral part of the Contract: -
 - a) this Contract Agreement
 - b) the Special Conditions of Contract as per the Tender Document
 - c) the General Conditions of Contract as per the Tender Document
 - d) the Price Schedules submitted by the Contractor and agreed upon with KPLC.
 - e) the Details of Service as per KPLC's Tender Document
 - f) the Schedule of Requirements
 - g) KPLC's Notification of Award dated.....
 - h) the Tender Form signed by the Contractor
 - i) the Declaration Form signed by the Contractor/ successful Tenderer
 - j) the Warranty
 6. In the event of any ambiguity or conflict between the contract documents listed above, the order of precedence shall be the order in which the contract documents are listed in 5 above except where otherwise mutually agreed in writing.



7. The Commencement Date shall be the working day immediately following the fulfillment of all the following: -
 - a) Execution of this Contract Agreement by KPLC and the Contractor.
 - b) Issuance of the Performance Bond by the Contractor and confirmation of its authenticity by KPLC.
 - c) Issuance of the Official Order by KPLC to the Contractor.
 - d) Where applicable, Opening of the Letter of Credit by KPLC.

8. The period of contract validity shall begin from the Commencement date and end on either -
 - a) sixty (60) days after the last date of the agreed performance schedule, or,
 - b) where a Letter of Credit is adopted as a method of payment, sixty (60) days after the expiry date of the Letter of Credit or the expiry date of the last of any such opened Letter of Credit whichever is later.

Provided that the expiry period of the Warranty shall be as prescribed and further provided that the Warranty shall survive the expiry of the contract.

9. It shall be the responsibility of the Contractor to ensure that its Performance Security is valid at all times during the period of contract validity and further is in the full amount as contracted.

10. Any amendment, change, addition, deletion or variation howsoever to this Contract shall only be valid and effective where expressed in writing and signed by both parties.

11. No failure or delay to exercise any power, right or remedy by KPLC shall operate as a waiver of that right, power or remedy and no single or partial exercise of any other right, power or remedy.

12. Notwithstanding proper completion of performance or parts thereof, all the provisions of this Contract shall continue in full force and effect to the extent that any of them remain to be implemented or performed unless otherwise expressly agreed upon by both parties.

13. Any notice required to be given in writing to any Party herein shall be deemed to have been sufficiently served, if where delivered personally, one day after such delivery; notices by electronic mail and facsimile shall be deemed to be served one day after the date of such transmission and delivery respectively, notices sent by post shall be deemed served seven (7) days after posting by registered post (*and proof of posting shall be proof of service*), notices sent by courier shall be

deemed served two (2) days after such receipt by the courier service for Local Suppliers and five (5) days for Foreign Suppliers.

- 14. For the purposes of Notices, the address of KPLC shall be Company Secretary, The Kenya Power & Lighting Company Limited, 7th Floor, Stima Plaza, Kolobot Road, Post Office Box Number 30099-00100, Nairobi, Kenya, Facsimile + 254-20-3750240/ 3514485. The address for the Contractor shall be the Contractor's address as stated by it in the Confidential Business Questionnaire provided in the Tender Document.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Kenya the day and year first above written.

SIGNED for and on behalf
of **KPLC**

MANAGING DIRECTOR & CEO

and in the presence of:-

COMPANY SECRETARY

SEALED with the **COMMON SEAL**
of the **CONTRACTOR**
in the presence of:-

DIRECTOR

Affix Contractor's Seal here

DIRECTOR'S FULL NAMES



and in the presence of:-

DIRECTOR/ COMPANY SECRETARY

DIRECTOR/ COMPANY SECRETARY'S FULL NAMES

DRAWN BY: -

Awuor Owiti,

Advocate,

C/o The Kenya Power & Lighting Company Limited,

7th Floor, Stima Plaza,

Kolobot Road, Parklands,

Post Office Box Number 30099-00100,

NAIROBI, KENYA.

Telephones: + 254-20-3201000/ 731

Facsimile: + 254-20-3514485/ 3750240

SECTION XVII A - PERFORMANCE SECURITY FORM (BANK GUARANTEE)

(To Be Submitted On Bank's Letterhead)

Date:

To:

The Kenya Power & Lighting Company Limited,
Stima Plaza,
Kolobot Road, Parklands,
P.O Box 30099 – 00100,
Nairobi, Kenya.

WHEREAS.....(hereinafter called "the Supplier") has undertaken, in pursuance of your Tender Number.....(*reference number of the Tender*) and its Tender dated(*insert Supplier's date of Tender taken from the Tender Form*) to supply(*description of the goods*) (hereinafter called "the Contract);

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by an acceptable bank for the sum specified therein as security for compliance of the Supplier's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Supplier a guarantee;

THEREFORE WE HEREBY AFFIRM that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total sum of..... (*amount of the guarantee in words and figures*) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of
(*amount of guarantee*) as aforesaid, without you needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....20....

EITHER

SEALED with the)
COMMON SEAL)
of the said **BANK**)
)



thisday) _____
)
 of20....) BANK SEAL
 in the presence of :-)
)
 _____)
)
 and in the presence of:-)
)
 _____)

OR

SIGNED by the **DULY AUTHORISED REPRESENTATIVE(S)/ ATTORNEY(S)** of the **BANK**

 Name(s) and Designation of duly authorised representative(s)/ attorney(s) of the Bank

 Signature(s) of the duly authorised person(s)

NOTES TO SUPPLIERS AND BANKS

1. *Please note that no material additions, deletions or alterations regarding the contents of this Form shall be made to the Performance Security Bond (the Bond) to be furnished by the successful Tenderer/ Supplier. If any are made, the Bond may not be accepted and shall be rejected by KPLC. For the avoidance of doubt, such rejection will be treated as non-submission of the Bond where such Bond is required in the tender and Contract.*
2. *KPLC shall seek authentication of the Performance Security from the issuing bank. It is the responsibility of the Supplier to sensitize its issuing bank on the need to respond directly and expeditiously to queries from KPLC. The period for response shall not exceed five (5) days from the date of KPLC's query. Should there be no conclusive response by the Bank within this period, such Supplier's Performance Security may be deemed as invalid and the Contract nullified.*
3. *The issuing Bank should address its response or communication regarding the bond to KPLC at the following e-mail address – "guarantees@kplc.co.ke"*

SECTION XVII B - PERFORMANCE SECURITY (LC)

Mandatory Conditions that should appear on the Performance Security (LC).

Form of Documentary credit - "Irrevocable Standby"

Applicable rules - "Must be UCP Latest Version" i.e. UCP 600 (2007 REVISION) ICC Publication No. 600.

Place of expiry - At the counters of the advising bank.

The SBLC should be available – "By Payment"

Drafts should be payable at - "SIGHT"

Documents required -

1. Beneficiary's signed and dated statement demanding for payment under the letter of credit no..... (*Insert LC No.*) as.....(*Name of Applicant*) (hereinafter called the "Supplier") indicating that the "Supplier" has defaulted in the performance and adherence to and performance of the contract between the Beneficiary and the Supplier.
2. The Original Letter of Credit and all amendments, if any.

Additional Conditions -

1. All charges levied by any bank that is party to this documentary credit are for the account of the Applicant.
2. (Include) that there should be no conditions requiring compliance with the specific regulations or a particular country's laws and regulations.

Charges - All bank charges are for the account of the Applicant.

Confirmation instructions – (See notes below)

NOTES TO SUPPLIERS AND BANKS

1. *Please note that should the Performance Security (LC) omit any of the above conditions the LC shall not be accepted and shall be rejected by KPLC. For the avoidance of doubt, such rejection will be treated as non-submission of the LC where such LC is required in the tender and Contract.*

2. *KPLC may seek authentication of the Performance Security (LC) from the issuing bank. It is the responsibility of the Supplier to sensitize its issuing bank on the need to respond directly and expeditiously to queries from KPLC. The period for response shall not exceed three (3) days from the date of KPLC's query. Should there be no conclusive response by the Bank within this period, such Supplier's Performance Security (LC) may be deemed as invalid and the Contract nullified.*
3. *The issuing bank should address its response or communication regarding the bond to KPLC at the following e-mail address – "guarantees@kplc.co.ke"*
4. *All Guarantees issued by foreign banks must be confirmed by a local bank in Kenya.*

SECTION XVIII – SUBCONTRACTORS**(INFORMATION TO BE PROVIDED BY THE TENDERER)**

As per the requirements of Clause 7.23 of General Conditions of Contract, following is a list of subcontractors and the portions of the Work to be subcontracted:

No.	Subcontractor	Address	Brief Description of the Works to be Subcontracted	% works subcontracted

SECTION XIX - PREVIOUS EXPERIENCE WITH SIMILAR WORK**(INFORMATION TO BE PROVIDED BY THE TENDERER)**

As required by Section 3.13.3(d) of the Instructions To Tenderers, following is a list of work that the Tenderer has previously performed which is similar to that described in the Request for Proposal:

No.	Description	Customer Name & Contacts	Date of Supply

SECTION XX - SUPPLIER EVALUATION FORM

(This form is for information only and not to be filled in by any bidder. It is for official use by KPLC to evaluate performance of Suppliers during the contract period)

Name of Firm.....Date.....

Category of Product/Service (e.g. Marine Spares

Period of evaluation.....

1. COST OF SERVICE/PRODUCT	Rating guidelines				Supplier Score	Procurement Score	User's Score	Comments	Totals
	Did the vendor assist in or advice on ways of reducing the costs?	YES:4	PARTIALLY: 2	NO: 0					10
	How closely did your final costs correspond to your expectation at the beginning of the project/tender?	YES:2	PARTIALLY: 1	NO: 0					10.00%
	Did the company stick to the agreed transation/contract rates?	YES:4	PARTIALLY: 2	NO: 0					0.00
							User's Score	Comments	Totals
2. ON TIME DELIVERY OF PRODUCT OR SERVICE	Did the vendor perform work in compliance with contract terms and agreements?	YES:6	PARTIALLY: 3	NO: 0					10
	Was the vendor prompt and effective in correction of situations and conditions?	YES:2	PARTIALLY: 1	NO: 0					10.00%
	Are you able to track service level agreements and determine duration of incidents from the vendor?	YES:2	PARTIALLY: 1	NO: 0					0.00
							User's Score	Comments	Totals
3. FLEXIBILITY TO RESPOND TO UNEXPECTED DEMAND OF SERVICE	Was the vendor willing to change their product/service on special needs?	YES:6	PARTIALLY: 3	NO: 0					6
									6.00%
									0.00
							User's Score	Comments	Totals
4. QUALITY	When performing their duties, was there rework or returns caused by non conformance to quality?	NO:6	PARTIALLY: 3	YES: 0					14

	Was the quality of service delivered equal to KPLC minimum requirements?	YES:8	PARTIALLY: 4	NO: 0						14.00%
										0.00
5. RESPONSIVENESS	Rating guidelines						User's Score	Comments	Totals	
	Was the vendor well responsive to information requests, issues, or problems that arose in the course of service?	YES:2	PARTIALLY: 1	NO: 0						14
	Was the vendor open to feedback on low quality of service levels and willing to act on this?	YES:6	PARTIALLY: 3	NO: 0						14.00%
	Is it easy to reach staff members of suppliers in case of a request or query? (are communication channels clear?)	YES:6	PARTIALLY: 3	NO: 0						0.00
6. CUSTOMER SUPPORT	Rating guidelines						User's Score	Comments	Totals	
	Did the vendor offer effective customer support?	YES:10	PARTIALLY: 4	NO: 0						18
	In case of reported problems/issues, were there follow ups by the vendor to ensure the problem is fully resolved during support?	YES:8	PARTIALLY: 4	NO: 0						18.00%
										0.00
7. COMMUNICATION SKILLS	Rating guidelines						User's Score	Comments	Totals	
	Are you satisfied with the attitude, courtesy, and professionalism of this vendor's staff? Written or spoken?	YES:2	PARTIALLY: 1	NO: 0						6
	Are the vendor's staff well equipped and skilled in handling requests / issues? Are you rotated too much among staff on an issue?	YES:4	PARTIALLY: 2	NO: 0						6.00%
										0.00
8. DOCUMENTATION AND ACCOUNTING	Rating guidelines						User's Score	Comments	Totals	
	Are you satisfied with how the Vendor presents documentation (invoices & licenses etc) when required to do so,	YES:6	PARTIALLY: 3	NO: 0						10



	to necessitate finalization of contract renewals and payments?								
	Was problem documentation (incident reports) presented promptly by the vendor and was it complete?	YES:4	PARTIALLY: 2	NO: 0					10.00%
									0.00
9. VALUE ADD	Rating guidelines						User's Score	Comments	Totals
	Did the vendor go over and above in optimizing service delivery process for effective services delivery?	YES:6	PARTIALLY: 3	NO: 0					12
	Did the vendor go over and above and offer training or knowledge to assist with better systems support?	YES:6	PARTIALLY: 3	NO: 0					12.00%
									0.00
							User's Score	Comments	Totals
									Score:
Totals									100.0
Maximum Score									100.00 %
VENDOR'S TOTAL SCORE									0.00
VENDOR'S PERCENTAGE SCORE									0.00%
ISSUES FOR FOLLOW UP -									
	User to summarize key performance issues for the vendor.								
1									
2									
3									
4									
Evaluation Done by: _____ Name _____ Department _____ Date _____									
Checked/Validated by _____ Name _____ Department _____ Date _____									

Score in Percentage %

2

PERFORMANCE LEVEL DEFINATION;

- ≥75% - KP1 GREEN
- 50% - KP2 AMBER
- 25% - KP3 YELLOW
- ≥25% - KP4 RED

RATING: 75% - V Good, 50% - Good, 25% - Fair, Below 25% - Poor

RECOMMENDATION

		Status	Tick as appropriate
1	Grant supplier preferred status	KP1	
2	Work with supplier or develop and improve supplier	KP2 & KP3	
3	Abandon / switch suppliers	KP4	

Name:.....Sign:.....Date:.....

Name:.....Sign:.....Date:.....

Name:.....Sign:.....Date:.....

SECTION XXI - THE DETAILS OF SERVICES

The Details of Services describe the basic requirements for services. In addition to the information and documentation in the Tender Document regarding the technical aspects of this tender, all Tenderers shall comply with the following -

PART A - GENERAL REQUIREMENTS

1. Technical documentation shall be in English language. The specific services on offer shall be marked clearly for the services they intend to provide.
2. Deviations from the basic requirements, if any, shall be explained in detail in writing with the offer, with supporting data including calculation sheets, detailed drawings and certified test reports. KPLC reserves the right to reject the services if such deviations shall be found critical to the use and operation of the services.
3. The Contractor shall submit a Commentary on the Details of Service as well as Commentary of Compliance to the Details of Service. In submitting the Commentaries the Contractors and or Manufacturers/ Principals should provide cross-references to the documents submitted.
4. The Commentaries shall be in table form, and shall cover in detail, all clauses of the Detail(s).
5. Detailed contact information including title, e-mail, facsimile, telephone or any other form of acceptable communication of the certification or recognition and standards body used shall be provided.
6. Where Certificates and their Reports and are translated into English, all pages of the translations must be signed and stamped by the certifying authority.
7. The Manufacturer's/ Principal's Declaration of Conformity to reference standards and copies of quality management certifications including valid and current ISO certifications shall be submitted for evaluation.
8. In all cases where the level of galvanizing and painting is not specifically stated in the Details, the general requirement shall be for a uniform coating of thickness not less than 80 microns.



9. Contractors are required to provide information on proper representative(s) and or workshop for back-up service and or repair and maintenance including their names, telephone, facsimile, e-mail, physical and postal addresses, along with their offers.

PART B – SPECIFIC DETAILS OF SERVICE (SDS)

These are to be filled and signed by the supplier for all requirements and submitted alongside other requested documents. Bidders are required to indicate against each service specification “Yes / To Comply” thus indicating their confirmation to meeting the service on award. *Any other response in the column will be treated as NON-RESPONSIVE*

	The Details of Service Specifications are as follows:	Bidder's Response
	Safeguarding and protecting the KENYA POWER's personnel, tenants, properties; materials and equipment from unauthorized use, loss, theft, trespassing, espionage and sabotage and also protect any and all none KENYA POWER's property located at KENYA POWER's client's premises. This shall include patrolling premises, site buildings and motor vehicle parking lots by vehicle or by foot as required providing continuous surveillance. While patrolling, check all designated gates, doors and windows and if found unlocked or open, notify the shift supervisor and close and lock gates, doors and windows. Also turn off unnecessary lights and perform other security related activities necessary to meet overall security requirements.	
ii	Ensure that all the regulations of the KENYA POWER affecting the security and Safety of property in guarded premises are carried out. A copy of regulations shall be given to the winning contractor together with other contract documents.	
iii	Any interference to the perimeter protection of the premises to be identified and reported to KENYA POWER Security immediately.	
iv	Shall deter the commission of assault, batteries, robberies, rapes and other violent crimes by deploying well-trained and alert security guards in KENYA POWER's premises.	
v	All visitors and customers to the KENYA POWER's premises to be courteously received assisted and directed.	
vi	Detain any person committing or with reasonable cause is suspected to be in the act of committing a cognizable offence.	
vii	Shall prevent the occurrence of fires, explosions and other catastrophes by close observation of the buildings, machinery, building plants, vehicles, electrical equipment and personnel to identify unsafe conditions, procedures or activities.	

	The Details of Service Specifications are as follows:	Bidder's Response
viii	Pay attention to all water, steam, gas and electrical installations to detect breakdown and wastage and to take immediate action necessary in the interest of safety and security.	
ix	Ensure that fire-fighting equipment remain in designated locations and are not interfered with. In addition ensure that the right fire fighting equipment is used to extinguish fire.	
x	Search and record all vehicles visiting the premises and verify gate-passes issued to visitors.	
xi	Implement the contractor's right to search employees, visitors and tenants and their vehicles to ensure that no KENYA POWER property is taken from the premises without relevant authority or entry of suspicious equipment and materials.	
xii	Ensure that before KENYA POWER's property is removed, authorization is obtained from the relevant authorities.	
xiii	Maintain an occurrence book to record daily occurrences of security interest by management and other persons concerned.	
xiv	Regulate movement and control of motor vehicles entering and leaving the premises and control parking of vehicles and storage of motorcycles and bicycles.	
xv	Regulate human traffic in all KENYA POWER's stations offices and customers' access respective service counters in an orderly manner without delay.	
xvi	Guard all KENYA POWER's premises against terrorism by ensuring thorough access controls, Screening and/or searching of personnel and vehicles using own handheld metal detectors and under-search mirrors for key office premises, detect and deal with suspicious characters.	
xviii	The successful bidder shall be liable for any loss suffered by KENYA POWER caused by the contractor's employees.	
ix	The successful bidder shall be able to send a quick response and backup crew to the client premises at a short notice as and when emergencies occur.	
xx	The successful bidders shall be required to have and or to install own guards Monitoring system that is semi or fully automated.	
xxi	The successful bidder shall supply guards with high integrity, well groomed and presentable in full uniforms and shall avail guards salary structure as a proof that personnel are well paid and properly taken care of	
xxii	Success full bidders shall be forwarding weekly, monthly, quarter yearly and annual security reports to the head of security covering all stations in the Region(s) where services are provided.	

	The Details of Service Specifications are as follows:	Bidder's Response
xxiii	Successful bidder shall supply certificates of good conduct of security guards before deployment.	
xxiv	To perform guarding duties in conjunction and in consultation with the company security officers, police, civil protection organizations, fire brigade and other similar organizations.	
xxv	To recognize and act promptly and positively to emergency situations within the area of deployment, to recognize and report any threats, risks or any hazard in and against company installations and Human Resources.	
xxvi	To provide operational support to employees of the company and customers in meeting their overall goals, objectives and standards	
xxvii	To refer any controversial matters to the company security officers or in absence, any company employee present and to report all matters of significance to the said during the course of your duties as soon as they occur.	
xxviii	To adhere to the norms and regulations established by the company and the government in technical, administrative, economic and industrial relations.	
xxix	To carry out security duties by ensuring maximum customer care, both internal and external	
xxx	To safeguard and control all security risk keys in your custody at all times whose loss or compromise must be reported immediately.	
xxxi	Guards must report on duty 15 minutes before change over time. They should not leave place of duty assigned to you until otherwise relieved or on reasonable course or pursuing a suspect.	
xxxii	To handover/takeover any equipment, keys, materials or any resource in your possession or control or supplied to you by the company by virtue of your duty in the company, whenever absent or off duty due to sickness, leave or away on any other course.	
xxxiii	To check security guards four times in every 12 hour's shifts.	

Bidder's Signature ----- **Official Stamp:** -----

